



## **BOROUGH OF MT. OLIVER**

*(INCORPORATED NOVEMBER 9, 1892)*

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[www.MtOliver.com](http://www.MtOliver.com)

### **Manager's Report**

*December 1, 2025 – December 31, 2025*

#### **Administration & Finance**

- Routine data entry and reporting.
  - Daily check-in and weekly tactical meetings with Staff.
  - Communications with Council, Engineer, and Solicitor.
  - Reviewed and responded to emails, phone calls, and service requests.
  - Reviewed budget, payroll, and other routine financial reports.
  - Oversee monthly sewage and refuse billing activities.
  - Monitor collection activities related to Business Privilege, Delinquent Real Estate Tax, and Delinquent Sewage & Refuse collections.
  - Prepared for and attended the Council Regular Meeting.
  - Continued and completed 2026 Budget preparation activities.
  - Continued completed 2026 insurance renewal activities.
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#### **Board & Commissions**

##### Civil Service Commission

- The Borough has advertised again to fill the remaining (2) vacancies. Applications are due January 16<sup>th</sup> with the Physical Agility and Written Exam to occur on February 3<sup>rd</sup>

##### Planning Commission

##### Zoning Hearing Board

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#### **Code Enforcement**

See **Code Enforcement Report.**

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#### **Community & Economic Development**

- Prepared for and attended Board Meeting and committee meetings of the Hilltop Alliance.
- Prepared for and attended committee meetings of the HEDC.
- Prepared for and attended Board Meeting and committee meetings of the Hilltop Urban Farm.
- Prepared for and attended Board Meeting and committee meetings of the Hilltop Revitalization Collaborative.
- Attended bi-weekly meetings with Director of Economic Development.

### **Misc.**

- Attended Advisory Committee Meeting & Board Meeting of the SHACOG Franchising Authority Board; Executed a Franchising Agreement with Verizon to begin building out and providing cable to Mt. Oliver Borough.
  - Attended the Western Association of Pennsylvania Municipal Management's (WAPMM) Annual Luncheon.
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### **Projects & Grants**

#### Allegheny Together (closed out)

- The Allegheny Together Program has additional funding to update the Mt. Oliver Strategic Action Plan for the Business District.
- They surveyed residents and business owners, shared with community groups, and popped up at community events.
- Final deliverables, including a report of demographic, socioeconomic, and ESRI data has been received, as well as a business recruitment toolkit that contains digital and print marketing assets.

#### Main Street Matters

- The Borough and Gateway submitted a Main Street Matters grant application for Façade Improvements in the 100-300 blocks of Brownsville, as well as Hays in the amount of \$100,000.
- Mt. Oliver was awarded the full grant request in the amount of \$100,000.
- Prepared for and attended a Workshop held on September 11<sup>th</sup> from 4:30 to 6:30pm at the Borough Building for business and property owners interested in applying for the program; Scheduled follow up appointments with individual businesses and property owners.

#### LSA Grant (Paving Program – Stamm, Hamel, Brandon, Borough)

- The Borough was awarded an LSA grant in the amount of \$423,934 for paving Borough, Brandon, and Hamel Way, along with the reconstruction of the 100-block of Stamm.
- Bids were opened on 4/15 and the low bidder for this project was Independent Enterprises in the amount of \$513,682.50. However, this contract will be reduced to \$412,098.50, as the City of Pittsburgh added Borough Way to their 2025 Paving Project.
- A pre-construction meeting was held on 5/30; Work began in mid-July and was completed the end of September; A final walkthrough was conducted and all punch-list items have been completed.
- Once all funds have been reimbursed through the grant, this project can be closed out.

#### LSA Grant (Public Works Vehicle)

- The Borough was awarded a grant in the amount of \$119,124 to purchase a new salt truck.

#### LSA Grant (Paving Program – Margaret / Park Road)

- The Borough and Gateway submitted an LSA grant application for paving Margaret (Hays to terminus) and Park Road.

#### Transverse Park Master Plan

- Mt. Oliver was awarded \$25,000 from the PA Department of Conservation & Natural Resources (DCNR) for the development of a Master Site Plan for Transverse Park.
- The Council-appointed committee worked throughout 2024 with the consultant team and guided the public participation and outreach process.
- The final plan document, as recommended by the committee, was adopted by Council at their Regular Meeting in March.

- We are now in the process of meeting with funders and submitting grant proposals to fund Phase I of the Master Plan.

#### Multimodal Transportation Fund

- The Borough was awarded a Multimodal Transportation Fund grant in the amount of \$138,538 for sidewalk and ADA improvements on Church and Ottilia Street, otherwise known as the Safe Routes to School Program.
- Attended a site meeting in November to finalize quantities for bidding in early 2026.

#### ALCOSAN Grow Grant

- The Borough was awarded an ALCOSAN Grow grant application in the amount of \$94,700 for pipe lining throughout the Borough which will reduce inflow and infiltration into the Sanitary Sewer System and satisfy much of Borough's obligations in the new Phase II Consent Order.

#### TreeVitalize (closed out)

- The Borough was awarded (10) trees for the Fall 2025 season. Trees will be planted on Penn and Hays; Attended the tree planting event on Saturday, November 15<sup>th</sup>.

#### Act 152 Allegheny County Blight Removal Program

- The Borough and Gateway submitted an application in the amount of \$61,200 for the demolition of 110 Locust Street and 210 Elizabeth Street.
- We received notification that the Borough was awarded \$57,000 for this project; Gateway is finalizing specs to submit to SHACOG for bidding.

#### DEP MORE Program (closed out)

- The Borough was awarded a DEP MORE grant in the amount of \$50,000 for an energy audit of the Borough Building. The energy audit cost is around \$5,000, but the Program Officer encouraged Mt. Oliver to apply for the full amount of \$50,000 that can also be used for project design and a rate buy down if the Borough should choose to proceed with implementation based a cost analysis. However, there is no obligation to use all of the funds. The Borough can also use the energy audit findings to potentially leverage additional grants in the future.
- The energy audit occurred the week of 5/12; A report with recommendations was issued and this project is ready to be closed out.

#### 2025 Pavement Maintenance Program (closed out)

- The 2025 Pavement Maintenance Plan will consist of preventative maintenance of scheduled streets, including crack sealing, rejuvenator, and spot repair, as well as paving as outlined in the above LSA Grant and the Multimodal Transportation Fund Grant; This work was scheduled throughout the summer and fall and has been completed.

#### 2025-2030 Pavement Maintenance Plan

- A multi-year, best-practice Pavement Maintenance Plan has been developed with a focus on preventative maintenance.

#### Utility Projects

##### *Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)*

- All restoration work is now completed in conjunction with the LSA grant award; The Borough has invoiced Columbia Gas for the mill and overlay portion of the work completed on Stamm Ave, as well as for any ADA Ramp Upgrades. When these funds are received, this project can be closed out.

#### *Columbia Gas - Quincy (2025)*

- Attended a pre-construction meeting with Columbia Gas for the Quincy Ave gas line project.
  - A street opening permit has been filed, and work commenced in April; All utility work has been completed and final restoration is underway.

#### *PA American Water – Sherman, Koehler (2025)*

- Attended a pre-construction meeting with PA American Water for a water line replacement project on Sherman and Stamm. Work is expected to last through the winter with final restoration to occur in the spring.

#### Sanitary & Storm Sewer

- Gateway prepared quantities and mapping for the 2025 CCTV contract. Gateway has also reviewed the 2024 CCTV data and developed a list of recommended O&M repairs for 2025.
- Gateway prepared specifications for the 2025 CCTV contract; Bids were opened on 5/13. The lowest qualified bidder was Robinson Pipe in the amount of \$26,835.00. Work has been completed and this project is ready to be closed out.
- Gateway has prepared specifications for the 2025 O&M Repairs contract and solicited quotes; State Pipe Services completed a spot-lining repair along Kessler Street in the amount of \$22,250. This repair corrected a structural defect as required by the Consent Order.

#### *Stamm Ave Drainage Project*

- The Borough received an LSA Grant in the amount of \$423,934 for the reconstruction of the 100-block of Stamm to permanently resolve the drainage issue. This work has been completed and is awaiting closeout.

#### *Phase II Consent Order*

- The Borough received a grant from the ALCOSAN Grow Program in the amount of \$97,400 for the I&I reduction that is required in the Phase II Consent Order. The total project cost is approx. \$400,000.
- The Borough submitted an application to Pennvest for a low-interest loan to finance the remainder of the project over a 20-year term. The Borough was approved for a loan with 1% interest rate.
- The Borough, Gateway, and the Solicitor have continued to attend meetings with Pennvest; The closing occurred on September 3<sup>rd</sup>
- The project was bid on June 10<sup>th</sup>; The low bidder was Wilson Excavating in the amount of \$314,961.25. Work began in October and is expected to last through the end of November.

#### *ALCOSAN Regionalization*

- Council adopted the Regionalization Transfer Agreement and we are working with ALCOSAN on next steps.

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### **Public Works**

See **Public Works Report**.