



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

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www.MtOliver.com

Manager's Report

June 1, 2025 – June 30, 2025

Administration & Finance

- Routine data entry and reporting.
 - Daily check-in and weekly tactical meetings with Staff.
 - Communications with Council, Engineer, and Solicitor.
 - Reviewed and responded to emails, phone calls, and service requests.
 - Reviewed budget, payroll, and other routine financial reports.
 - Oversee monthly sewage and refuse billing activities.
 - Monitor collection activities related to Business Privilege, Delinquent Real Estate Tax, and Delinquent Sewage & Refuse collections.
 - Prepared for and attended the Council Regular Meeting.
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Board & Commissions

Civil Service Commission

- We received 5 applications for full-time police officer which were due March 14th; The position was advertised on Monster, Indeed, the Tribune-Review, the Observer-Reporter, Facebook, and the Website; The Physical Agility and the Written Exam occurred on April 15th; Only 1 applicant attended and passed the exam. The applicant attended and passed the Oral Exam on May 23rd and successfully completed the background investigation. The Civil Service Commission is scheduled to certify this officer on July 21st.
- A new advertisement was placed to fill the remaining 2 open positions. We received 3 applications which were due June 27th; The Physical Agility and Written Exam are scheduled for July 15th.

Planning Commission

Zoning Hearing Board

Code Enforcement

- We are currently seeking to hire a full-time Code Enforcement Officer. The position was advertised on Indeed, Facebook, the Website, and in the Summer issue of the Newsletter.

See **Code Enforcement Report**.

Community & Economic Development

- Prepared for and attended Board Meeting and committee meetings of the Hilltop Alliance.
- Prepared for and attended committee meetings of the HEDC.
- Prepared for and attended committee meetings of the Brashear Association.
- Prepared for and attended Board Meeting and committee meetings of the Hilltop Urban Farm.
- Prepared for and attended Board Meeting and committee meetings of the Hilltop Revitalization Collaborative.
- Attended bi-weekly meetings with Director of Economic Development.
- Planning and preparation activities for the Juneteenth Block Party; Summer LIVE Music Series; Farmers Market; Hilltop Harvest Fest.
- Planning and preparation activities for the Fragasso Small Business Series; Jumpstart Food & Beverage Cohort.
- Prepared the Summer Newsletter.

Misc.

- Attended a grant workshop for Allegheny County's Dirt, Gravel, & Low-Volume Road Program.
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Projects & Grants

Allegheny Together (closed out)

- The Allegheny Together Program has additional funding to update the Mt. Oliver Strategic Action Plan for the Business District.
- They surveyed residents and business owners, shared with community groups, and popped up at community events.
- Final deliverables, including a report of demographic, socioeconomic, and ESRI data has been received, as well as a business recruitment toolkit that contains digital and print marketing assets.

Main Street Matters

- The Borough and Gateway submitted a Main Street Matters grant application for Façade Improvements in the 100-300 blocks of Brownsville, as well as Hays in the amount of \$100,000.
- Mt. Oliver was awarded the full grant request in the amount of \$100,000.
- We are working to set up a workshop in the fall for business and property owners interested in applying for the program.

LSA Grant (Paving Program)

- The Borough was awarded an LSA grant in the amount of \$423,934 for paving Borough, Brandon, and Hamel Way, along with the reconstruction of the 100-block of Stamm.
- Bids were opened on 4/15 and the low bidder for this project was Independent Enterprises in the amount of \$513,682.50. However, this contract will be reduced to \$412,098.50, as the City of Pittsburgh added Borough Way to their 2025 Paving Project.
- A pre-construction meeting was held on 5/30; Work is expected to begin mid-July.

LSA Grant (Public Works Vehicle)

- The Borough and Gateway submitted an LSA grant application to purchase a new salt truck in the amount of \$119,124.

Transverse Park Master Plan

- Mt. Oliver was awarded \$25,000 from the PA Department of Conservation & Natural Resources (DCNR) for the development of a Master Site Plan for Transverse Park.
- The Council-appointed committee worked throughout 2024 with the consultant team and guided the public participation and outreach process.
- The final plan document, as recommended by the committee, was adopted by Council at their Regular Meeting in March.
- We are now in the process of meeting with funders and submitting grant proposals to fund Phase I of the Master Plan.

Multimodal Transportation Fund

- The Borough was awarded a Multimodal Transportation Fund grant in the amount of \$138,538 for sidewalk and ADA improvements on Church and Ottillia Street, otherwise known as the Safe Routes to School Program.
- This project will be bid in early 2026.

ALCOSAN Grow Grant

- The Borough was awarded an ALCOSAN Grow grant application in the amount of \$94,700 for pipe lining throughout the Borough which will reduce inflow and infiltration into the Sanitary Sewer System and satisfy much of Borough's obligations in the new Phase II Consent Order.

TreeVitalize

- The Fall 2024 project consisting of (25) trees has been closed out. We are planning to submit an application for a additional trees for the Spring 2025 round.
- The TreeVitalize Program indicated that there is a shortage of trees for a Spring 2025, but we should resubmit for Fall 2025.

Act 152 Allegheny County Blight Removal Program

- The Borough and Gateway submitted an application in the amount of \$61,200 for the demolition of 110 Locust Street and 210 Elizabeth Street.

DEP MORE Program

- The Borough was awarded a DEP MORE grant in the amount of \$50,000 for an energy audit of the Borough Building. The energy audit cost is around \$5,000, but the Program Officer encouraged Mt. Oliver to apply for the full amount of \$50,000 that can also be used for project design and a rate buy down if the Borough should choose to proceed with implementation based a cost analysis. However, there is no obligation to use all of the funds. The Borough can also use the energy audit findings to potentially leverage additional grants in the future.
- The energy audit occurred the week of 5/12; A report with recommendations was issued and this project is ready to be closed out.

2025 Pavement Maintenance Program

- The 2025 Pavement Maintenance Plan will consist of preventative maintenance of scheduled streets, including crack sealing, rejuvenator, and spot repair, as well as paving as outlined in the above LSA Grant and the Multimodal Transportation Fund Grant; This work is scheduled throughout the summer and fall.

2025-2030 Pavement Maintenance Plan

- A multi-year, best-practice Pavement Maintenance Plan has been developed with a focus on preventative maintenance.

Utility Projects

Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)

- All restoration work has been completed, except for the 100-block of Stamm due to a pre-existing drainage issue; This will be completed in 2025 in conjunction with the LSA grant award.

Columbia Gas - Quincy (2025)

- Attended a pre-construction meeting with Columbia Gas for the Quincy Ave gas line project.
 - A street opening permit has been filed, and work commenced in April; This project is expected to last through the summer.

Sanitary & Storm Sewer

- Gateway prepared quantities and mapping for the 2025 CCTV contract. Gateway has also reviewed the 2024 CCTV data and developed a list of recommended O&M repairs for 2025.
- Gateway prepared specifications for the 2025 CCTV contract; Bids were opened on 5/13. The lowest qualified bidder was Robinson Pipe in the amount of \$26,835.00. Work is expected to begin in mid-August.
- Gateway has prepared specifications for the 2025 O&M Repairs contract and is soliciting quotes.

Stamm Ave Drainage Project

- The Borough received an LSA Grant in the amount of \$423,934 for the reconstruction of the 100-block of Stamm to permanently resolve the drainage issue.

Phase II Consent Order

- The Borough received a grant from the ALCOSAN Grow Program in the amount of \$97,400 for the I&I reduction that is required in the Phase II Consent Order. The total project cost is approx. \$400,000.
- The Borough submitted an application to Pennvest for a low-interest loan to finance the remainder of the project over a 20-year term. The Borough was approved for a loan with 1% interest rate.
- The Borough, Gateway, and the Solicitor have a series of meetings set up with Pennvest to work towards a mid-August close. At the same time, the project was bid on June 10th; The low bidder was Wilson Excavating in the amount of \$314,961.25.

ALCOSAN Regionalization

- Council adopted the Regionalization Transfer Agreement and we are working with ALCOSAN on next steps.

Public Works

See **Public Works Report**.