



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

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www.MtOliver.com

Manager's Report

August 1, 2024 – August 31, 2024

Administration & Finance

- Routine data entry and reporting.
 - Communications with Council, Engineer, and Solicitor.
 - Reviewed and responded to emails, phone calls, and service requests.
 - Reviewed budget, payroll, and other routine financial reports.
 - Oversee monthly sewage and refuse billing activities.
 - Monitor collection activities related to Business Privilege, Delinquent Real Estate Tax, and Delinquent Sewage & Refuse collections.
 - Prepared for and attended weekly Staff Meeting with Borough staff.
 - Prepared for and attended monthly Staff Meeting with Engineers.
 - Prepared for the Council Regular Meeting.
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Board & Commissions

Civil Service Commission

- Applications for full-time police officer are being accepted until August 1st; The position was advertised on Monster, Indeed, the Post-Gazette (as required), Facebook, Instagram, and the Website
- (3) Applicants applied for the position; (1) Applicant completed the Physical Agility and Written Examination on August 13th; The applicant must successfully complete the Oral Examination scheduled for September 27th to continue moving forward in the Civil Service process.

Planning Commission

Zoning Hearing Board

Code Enforcement

See **Code Enforcement Report**.

Community & Economic Development

- Prepared for and attended Board Meeting and committee meetings of the Brashear Association.
- Prepared for and attended Board Meeting and committee meetings of the Hilltop Alliance.
- Prepared for and attended committee meetings of the HEDC.
- Attended bi-weekly meetings with Director of Economic Development.
- Attended meetings with commercial and residential real estate investors.
- Event planning activities for the Summer Music Series, Hilltop Harvest Fest, and Halloween Walk.

Misc.

- Coordinated Redd Up + Green Up Group clean-up on Brownsville Road
 - Coordinated Animal Friends Vaccine Clinic
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Projects & Grants

Allegheny Together

- The Allegheny Together Program has additional funding to update the Mt. Oliver Strategic Action Plan for the Business District. I attended a meeting with Fourth Economy to review the scope of work. They will be gathering data over the next month and developing the public outreach tool. They are also scheduled to pop up at the Hilltop Harvest Fest on 9/14.

LSA Grant Application

- The Borough submitted an LSA grant application in the amount of \$423,934 for paving Borough, Brandon, and Hamel Way, along with the reconstruction of the 100-block of Stamm.

Transverse Park Master Plan

- Mt. Oliver was awarded \$25,000 from the PA Department of Conservation & Natural Resources (DCNR) for the development of a Master Site Plan for Transverse Park. This planning firm specializes in parks and recreation as well landscape architecture. They have completed a number of comparable projects in the City of Pittsburgh and surrounding Boroughs and Townships.
- A kick-off meeting with the consultant team and the steering committee was held on 3/21; Working with committee to identify key stakeholders interviews; Review draft survey for community members (and key locations to distribute copies)
- Prepared for and attended the Public Outreach “Open House” on 5/2 on The Deck
- Reviewed feedback received from surveys, outreach, and focus groups with the consultant team
- Attended committee meeting on 7/8 where the consultant team presented the several concept maps for the committee to react to; Based on feedback, the consultant team will make revisions and present to the public at the Hilltop Harvest Fest on 9/14 for additional input.

Multimodal Transportation Fund

- The Borough and Gateway submitted a Multimodal Transportation Fund grant application in the amount of \$133,538.64 for sidewalk and ADA improvements on Church and Ottillia Street, otherwise known as the Safe Routes to School Program.

ALCOSAN Grow Grant

- The Borough and Gateway submitted an ALCOSAN Grow grant application in the amount of \$421,483 for pipe lining throughout the Borough which will reduce inflow and infiltration into the Sanitary Sewer System and satisfy much of Borough’s obligations in the new Phase II Consent Order.

TreeVitalize

- The Borough submitted a grant application to the TreeVitalize Program for (30) street trees on Hays, Ormsby, and Penn for Fall 2024 & Spring 2025 plantings.
- The Borough is also working with Tree Pittsburgh for additional canopy tree plantings in Ormsby Park and the Western Pennsylvania Conservancy on a demonstration project at 200 Stamm.
- Attended a site meeting on 6/6 with the W. PA Conservancy to confirm locations for tree plantings; Added an additional five (5) trees to the application above for a total of (35) trees.

Act 152 Allegheny County Blight Removal Program

- The Borough and Gateway submitted an application in the amount of \$61,200 for the demolition of 110 Locust Street and 210 Elizabeth Street.

DEP MORE Program

- The Borough and Gateway submitted an application in the amount of \$50,000 for an energy audit of the Borough Building. The energy audit cost is around \$5,000, but the Program Officer encouraged Mt. Oliver to apply for the full amount of \$50,000 that can also be used for project design and a rate buy down if the Borough should choose to proceed with implementation based on a cost analysis. However, there is no obligation to use all of the funds. The Borough can also use the energy audit findings to potentially leverage additional grants in the future.

2024 Pavement Maintenance Program

- Attended a meeting with the Gateway to discuss the 2024 Pavement Maintenance Program. We do not have any mill and pave projects planned this year, but we will be crack sealing many of the streets that we have paved over the past few years.
- Crack sealing is approx. \$0.50 to \$1.00 per foot and is one of the most affordable ways to prolong the life of a road, in addition to rejuvenator which we will be incorporating into our plan for next year.
- The Borough solicited bids for crack sealing and the low bidder was Russell Standard in the amount of \$11,300.
- Attended the pre-construction meeting on 5/29 with work completed on 5/31.

2025-2030 Pavement Maintenance Plan

- Working with Gateway Engineers to develop a multi-year, best-practice Pavement Maintenance Plan with a focus on preventative maintenance. It is anticipated that the plan will be complete and ready for review and approval in the fall.

Utility Projects

Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)

- All restoration work has been completed, except for the 100-block of Stamm due to a pre-existing drainage issue; This is expected to be completed in 2024.

Pennsylvania American Water Company (PAWC) – Quincy, Onyx, Fulton (2024)

- Attended pre-construction meeting with PAWC for the Quincy, Onyx, and Fulton water line project
 - Work to replace the main line began in April and likely last through May and the trenches will be restored with hot mix asphalt
 - The service line installation and lead line replacements occurred during the month of August. The contractor is scheduled to perform permanent restoration on the ditch lines during the month of September, with paving to follow.

Sanitary & Storm Sewer

O&M Projects

- Gateway prepared quantities and mapping for the 2024 CCTV contract. Six bids were received with the low bidder being Razor Lake Materials in the amount of \$31,000.00
 - The contractor began work on 4/30 and has completed approx. 75% of the planned CCTV; The remaining sewer segments are in remote overgrown locations and they will return in the fall to complete once the growth has died off.

- Gateway has prepared a list of potential repairs for the 2024 O&M Repairs contract based on 2023 CCTV data; This included (2) excavation repairs on Giffin Ave; All work has been completed and there are no other repairs scheduled for 2024. Gateway will review the 2024 CCTV data when complete and develop this list of potential O&M repairs for 2025.

Stamm Ave Drainage Project

- The Borough submitted an application to the LSA Grant Program for the reconstruction of the 100-block of Stamm to permanently resolve the drainage issue.

Phase II Consent Order

- The Borough submitted an application to the ALCOSAN Grow Program for the I&I reduction that is required in the Phase II Consent Order. This program could fund up to 25% of the total project cost.
- The Borough is exploring other funding options, including additional grants and low-interest loans through the DEP's Pennvest Program.

ALCOSAN Regionalization

- Council adopted the Regionalization Transfer Agreement and we are working with ALCOSAN on next steps.
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Public Works

See **Public Works Report**.