



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

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www.MtOliver.com

Manager's Report

June 1, 2024 – June 30, 2024

Administration & Finance

- Routine data entry and reporting.
 - Communications with Council, Engineer, and Solicitor.
 - Reviewed and responded to emails, phone calls, and service requests.
 - Reviewed budget, payroll, and other routine financial reports.
 - Oversee monthly sewage and refuse billing activities.
 - Monitor collection activities related to Business Privilege, Delinquent Real Estate Tax, and Delinquent Sewage & Refuse collections.
 - Prepared for and attended weekly Staff Meeting with Borough staff.
 - Prepared for and attended monthly Staff Meeting with Engineers.
 - Prepared for the Council Regular Meeting.
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Board & Commissions

Civil Service Commission

- Applications for full-time police officer are being accepted until August 1st
- The position was advertised on Monster, Indeed, the Post-Gazette (as required), Facebook, Instagram, and the Borough Website
- Applicants must successfully complete the Physical Agility and Written Examination scheduled for August 13th to continue moving forward in the Civil Service process.

Planning Commission

Zoning Hearing Board

Code Enforcement

See **Code Enforcement Report.**

Community & Economic Development

- Prepared for and attended committee meetings of the Brashear Association.
- Prepared for and attended Board Meeting and committee meetings of the Hilltop Alliance.
- Prepared for and attended committee meetings of the HEDC.
- Attended the Quarterly NPP Advisory Committee Meeting.
- Attended the Quarterly Down 2 Business Event.
- Prepared and submitted the NPP Year 4 grant application.

- Attended bi-weekly meetings with Director of Economic Development.
 - Attended meetings with commercial and residential real estate investors.
 - Event planning activities for the Art Walk, Summer Music Series, and Hilltop Harvest Fest.
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Misc.

- Attended a tour of the Hilltop Urban Farm; Discussed partnership opportunities.
 - Attended the Redd Up + Green Up Group clean-up on Penn.
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Projects & Grants

LSA Grant Application

- The Borough submitted an LSA grant application in the amount of \$423,934 for paving Borough, Brandon, and Hamel Way, along with the reconstruction of the 100-block of Stamm.

Transverse Park Master Plan

- Mt. Oliver was awarded \$25,000 from the PA Department of Conservation & Natural Resources (DCNR) for the development of a Master Site Plan for Transverse Park. This planning firm specializes in parks and recreation as well landscape architecture. They have completed a number of comparable projects in the City of Pittsburgh and surrounding Boroughs and Townships.
- A kick-off meeting with the consultant team and the steering committee was held on 3/21; Working with committee to identify key stakeholders interviews; Review draft survey for community members (and key locations to distribute copies)
- Prepared for and attended the Public Outreach “Open House” on 5/2 on The Deck
- Reviewed feedback received from surveys, outreach, and focus groups with the consultant team; Based on this feedback, the consultant team will develop several potential concept maps for the committee to review at the next meeting on 7/8.

Multimodal Transportation Fund

- The Borough and Gateway submitted a Multimodal Transportation Fund grant application in the amount of \$133,538.64 for sidewalk and ADA improvements on Church and Ottillia Street, otherwise known as the Safe Routes to School Program.

ALCOSAN Grow Grant

- The Borough and Gateway submitted an ALCOSAN Grow grant application in the amount of \$421,483 for pipe lining throughout the Borough which will reduce inflow and infiltration into the Sanitary Sewer System and satisfy much of Borough’s obligations in the new Phase II Consent Order.

TreeVitalize

- The Borough submitted a grant application to the TreeVitalize Program for (30) street trees on Hays, Ormsby, and Penn for Fall 2024 & Spring 2025 plantings.
- The Borough is also working with Tree Pittsburgh for additional canopy tree plantings in Ormsby Park and the Western Pennsylvania Conservancy on a demonstration project at 200 Stamm.
- Attended a site meeting on 6/6 with the W. PA Conservancy to confirm locations for tree plantings; Added an additional five (5) trees to the application above for a total of (35) trees.

2024 Pavement Maintenance Program

- Attended a meeting the Gateway to discuss the 2024 Pavement Maintenance Program. We do not have any mill and pave projects planned this year, but we will be crack sealing many of the streets that we have paved over the past few years.

- Crack sealing is approx. \$0.50 to \$1.00 per foot and is one of the most affordable ways to prolong the life of a road, in addition to rejuvenator which we will be incorporating into our plan for next year.
- The Borough solicited bids for crack sealing and the low bidder was Russell Standard in the amount of \$11,300.
- Attended the pre-construction meeting on 5/29 with work completed on 5/31.

Utility Projects

Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)

- All restoration work has been completed, except for the 100-block of Stamm due to a pre-existing drainage issue; This is expected to be completed in 2024.

Pennsylvania American Water Company (PAWC) – Quincy, Onyx, Fulton (2024)

- Attended pre-construction meeting with PAWC for the Quincy, Onyx, and Fulton water line project
 - Work to replace the main line began in April and likely last through May and the trenches will be restored with hot mix asphalt
 - The service lines will be installed later in the year, with paving to follow. PAWC has committed to replace any lead services for property owners free of charge.

Sanitary & Storm Sewer

O&M Projects

- Gateway prepared quantities and mapping for the 2024 CCTV contract. Six bids were received with the low bidder being Razor Lake Materials in the amount of \$31,000.00
 - The contractor began work on 4/30 and has completed approx. 75% of the planned CCTV; The remaining sewer segments are in remote overgrown locations and they will return in the fall to complete once the growth has died off.
- Gateway is preparing a list of potential repairs for the 2024 O&M Repairs contract based on 2023 CCTV data.

Stamm Ave Drainage Project

- The Borough submitted an application to the LSA Grant Program for the reconstruction of the 100-block of Stamm to permanently resolve the drainage issue.

Phase II Consent Order

- The Borough plans to submit an application to the ALCOSAN Grow Program for the I&I reduction that is required in the Phase II Consent Order.

ALCOSAN Regionalization

- Council adopted the Regionalization Transfer Agreement and we are working with ALCOSAN on next steps.

Public Works

See **Public Works Report**.