



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

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www.MtOliver.com

Manager's Report

March 1, 2024 – March 31, 2024

Administration & Finance

- Routine data entry and reporting.
 - Communications with Council, Engineer, and Solicitor.
 - Reviewed and responded to emails, phone calls, and service requests.
 - Reviewed budget, payroll, and other routine financial reports.
 - Oversee monthly sewage and refuse billing activities.
 - Monitor collection activities related to Business Privilege, Delinquent Real Estate Tax, and Delinquent Sewage & Refuse collections.
 - Prepared for and attended weekly Staff Meeting with Borough staff.
 - Prepared for and attended monthly Staff Meeting with Engineers.
 - Prepared for the Council Regular Meeting (Cancelled).
 - Attended Pension Review Meeting.
 - Coordinated with Diversified Billing & Jordan Tax Service for prior year delinquent sewage and refuse turnover.
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Board & Commissions

Civil Service Commission

Planning Commission

Zoning Hearing Board

Code Enforcement

See Code Enforcement Report.

Community & Economic Development

- Prepared for and attended committee meetings of the Brashear Association.
- Prepared for and attended committee meetings of the Hilltop Alliance.
- Prepared for and attended the Board Meeting and committee meetings of the HEDC.
- Prepared for and attended the quarterly NPP Advisory Committee Meeting.
- Attended bi-weekly meetings with Director of Economic Development.
- Attended meetings with commercial and residential real estate investors.
- Attended the Redd Up + Green Up Spring Planning Meeting; Attended site visit with Tree Pittsburgh in the 300-block of Hays and at Ormsby Park.

Misc.

- Attended the Annual PELRAS Conference on Labor & Employment from March 13th through March 15th
 - Attended the LGA Newly Elected Officials course on Planning & Zoning and moderated a break-out group
 - Attended the Annual Hilltop Summit
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Projects & GrantsLSA Grant Application

- The Borough submitted an LSA grant application in the amount of \$423,934 for paving Borough, Brandon, and Hamel Way, along with the reconstruction of the 100-block of Stamm.

Transverse Park Master Plan

- Mt. Oliver was awarded \$25,000 from the PA Department of Conservation & Natural Resources (DCNR) for the development of a Master Site Plan for Transverse Park. This planning firm specializes in parks and recreation as well landscape architecture. They have completed a number of comparable projects in the City of Pittsburgh and surrounding Boroughs and Townships.
- A kick-off meeting with the consultant team and the steering committee was held on 3/21; Working with committee to identify key stakeholders interviews; Review draft survey for community members (and key locations to distribute copies); Prepare for Public Outreach “Open House” on The Deck scheduled for Thurs. May 2nd from 4 to 7p.

Utility Projects*Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)*

- All restoration work has been completed, except for the 100-block of Stamm due to a pre-existing drainage issue; This is expected to be completed in 2024.

Pennsylvania American Water Company (PAWC) – Quincy, Onyx, Fulton (2024)

- Attended pre-construction meeting with PAWC for the Quincy, Onyx, and Fulton water line project
 - Work to replace the main line will begin in April and likely last through May and the trench lines will be restored with hot mix asphalt. The trenches will be restored with hot mix asphalt
 - The service lines will be installed later in the year, with paving to follow. PAWC has committed to replace any lead services for property owners free of charge.

2024 Pavement Maintenance Program

- Attended a meeting the Gateway to discuss the 2024 Pavement Maintenance Program. We do not have any mill and pave projects planned this year, but we will be crack sealing many of the streets that we have paved over the past few years.
- Crack sealing is approx. \$0.50 to \$1.00 per foot and is one of the most affordable ways to prolong the life of a road, in addition to rejuvenator which we will be incorporating into our plan for next year.

Sanitary & Storm Sewer

O&M Projects

- Gateway prepared quantities and mapping for the 2024 CCTV contract. Six bids were received with the low bidder being Razor Lake Materials in the amount of \$31,000.00
- Gateway is preparing a list of potential repairs for the 2024 O&M Repairs contract based on 2023 CCTV data.

Stamm Ave Drainage Project

- The Borough submitted an application to the LSA Grant Program for the reconstruction of the 100-block of Stamm to permanently resolve the drainage issue.

Phase II Consent Order

- Gateway continues to monitor flow monitoring data and to identify potential qualifying projects for I&I reduction.

ALCOSAN Regionalization

- Council adopted the Regionalization Transfer Agreement and we are working with ALCOSAN on next steps.

Public Works

See **Public Works Report**.