



## **BOROUGH OF MT. OLIVER**

*(INCORPORATED NOVEMBER 9, 1892)*

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### **Public Works Report**

*March 1, 2024 – March 31, 2024*

#### **Borough Building:**

- Routine facility maintenance (e.g. empty trash, clean/sweep, re-stock supplies).
- Coordinated service of air condition unit in Police Department.
- The Administrative Offices are being refreshed; The Department is assisting where needed.

#### **Trash / Debris:**

- Emptied trash cans/spot sweep 3x's per week in the Business District.
- Detailed Amanda, Arlington, Charles, Goldbach, Middle, John, Sherman, Locust, Stamm, Frederick, Walnut, Hays, Ormsby, Margaret, Carl, William, Bertha, Louisa, Rustic
- Picked up tires, TVs, debris around Borough.

#### **Traffic / Signs:**

- The Department is working to replace all old and faded signs around the Borough.

#### **Road Maintenance:**

- Responded to (30) PA 1 Calls for the month of March.
- Patched pot holes around Borough.

#### **Park Maintenance:**

- Emptied trash cans/spot sweep 2x's per week.

#### **Tree/Right of Way Maintenance:**

- Trimmed trees at Arlington & Brownsville
- Responded to down tree on Walter; Cut up and hauled away tree debris
- Removed fallen tree debris in Transverse Park.

#### **Sanitary/Storm Sewer Maintenance:**

- Performed (3) Dye Test for the month of March.
- Cleaned inlets around Borough.
- The SHACOG sewer vac & camera truck was in the Borough the week of 3/4 to flush sanitary lines on Koehler and also to locate a sewer line on Giffin for repair.

#### **Vehicles & Equipment:**

- Performed routine vehicle maintenance.
- As of 3/31, all vehicles are in service.

**Snow Removal:**

**Miscellaneous:**

- Public Works Supervisor attended the weekly Staff Meeting with the Manager.
- Public Works Supervisor attended meetings with Gateway and contractors related to Utility Projects; O&M; Staff Meeting.
- Public Works Supervisor reported streetlights out around the Borough to Duquesne Light.
- Public Works Supervisor responded to a sink hole on Koehler; it was determined to be caused by a water leak; PAWC was notified and it has been repaired.
- The Department brought up the Deck furniture and hung the string lights.
- The Department emptied the parking meter pay stations.
- The Department performed routine maintenance and repairs on the parking meter pay stations.
- The Department responded to service requests.
- The Department delivered meeting packets to Borough Council.

**Staffing Summary:**

- 2 Full-time
- 88 Hours PTO/vacations for the month of March
- 18 Hours OT/call-outs for the month of March