



## **BOROUGH OF MT. OLIVER**

*(INCORPORATED NOVEMBER 9, 1892)*

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[www.MtOliver.com](http://www.MtOliver.com)

### **Public Works Report**

*February 1, 2024 – February 29, 2024*

#### **Borough Building:**

- Routine facility maintenance (e.g. empty trash, clean/sweep, re-stock supplies).

#### **Trash / Debris:**

- Emptied trash cans/spot sweep 3x's per week in the Business District.
- Detailed Amanda, Arlington, Charles, Goldbach, Middle, John, Sherman, Locust, Stamm, Moye, Koehler, Walnut, Hays, Penn, St. Joseph, Ormsby, Anthony, Holzer, Otillia, Louisa, Margaret, Hervey, Coutts, Beatty, Onyx, Transverse.
- Picked up tires, TVs, debris around Borough.

#### **Traffic / Signs:**

- The Department is working to replace all old and faded signs around the Borough.
- Replaced stop signs on Sherman, Hays, Carl, Bertha, Louisa, Transverse; Replaced no parking signs on Charles; Installed (2) handicap parking signs on Arlington and on Penn.

#### **Road Maintenance:**

- Responded to (21) PA 1 Calls for the month of February.
- Patched pot holes around Borough.

#### **Park Maintenance:**

- Emptied trash cans/spot sweep 2x's per week.
- Cut and cleaned hillside at Transverse Park.

#### **Tree/Right of Way Maintenance:**

- Cleaned leaves at the bottom of Margaret.

#### **Sanitary/Storm Sewer Maintenance:**

- Performed (5) Dye Test for the month of February.
- Cleaned inlets around Borough.

#### **Vehicles & Equipment:**

- Performed routine vehicle maintenance.
- As of 2/29, all vehicles are in service.

**Snow Removal:**

- Salted streets and sidewalks on:
  - 2/16 (2 @ 4 hours)
  - 2/17 (2 @ 8 hours)
  - 2/18 (1 @ 2 hours)

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= 26 hours

**Miscellaneous:**

- Public Works Supervisor attended the weekly Staff Meeting with the Manager.
- Public Works Supervisor attended meetings with Gateway and contractors related to Utility Projects; O&M; Staff Meeting.
- Public Works Supervisor reported streetlights out around the Borough to Duquesne Light.
- The Department emptied the parking meter pay stations.
- The Department performed routine maintenance and repairs on the parking meter pay stations.
- The Department responded to service requests.
- The Department delivered meeting packets to Borough Council.

**Staffing Summary:**

- 2 Full-time
- 20 Hours PTO/vacations for the month of February
- 38 Hours OT/call-outs for the month of February (this number includes snow removal)