



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

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Public Works Report

January 1, 2024 – January 31, 2024

Borough Building:

- Routine facility maintenance (e.g. empty trash, clean/sweep, re-stock supplies).

Trash / Debris:

- Emptied trash cans/spot sweep 3x's per week in the Business District.
- Detailed Amanda, Arlington, Charles, Goldbach, Middle, Sherman, Locust, Stamm, Moye, Koehler, Walnut, Hays, Penn, Anthony, Holzer, Louisa.
- Picked up tires, TVs, debris around Borough.

Traffic / Signs:

- The Department is working to replace all old and faded signs around the Borough.
- Repaired one-way sign on Verena.

Road Maintenance:

- Responded to (23) PA 1 Calls for the month of January.
- Patched pot holes around Borough.

Park Maintenance:

- Emptied trash cans/spot sweep 2x's per week.

Tree/Right of Way Maintenance:

- Removed fallen tree branches around Borough.

Sanitary/Storm Sewer Maintenance:

- Performed (4) Dye Test for the month of January.
- Cleaned inlets around Borough.
- Attended court hearing with the building owner of Family Dollar, along with the Code Enforcement Officer & the Manager regarding the on-going drainage issue in the Family Dollar parking lot; The building owner has since completed the work and we will monitor throughout the next heavy rain.

Vehicles & Equipment:

- Performed routine vehicle maintenance.
- As of 1/31, all vehicles are in service.

Snow Removal:

- Salted streets and sidewalks on:
 - 1/6 (2 @ 7 hours)
 - 1/9 (2 @ 4 hours)
 - 1/14 (2 @ 4 hours)
 - 1/16 (2 @ 8 hours)
 - 1/19 (2 @ 8 hours)
 - 1/20 (2 @ 4 hours)
 - 1/28 (2 @ 4 hours)

= 78 hours

Miscellaneous:

- Public Works Supervisor attended the weekly Staff Meeting with the Manager.
- Public Works Supervisor attended meetings with Gateway and contractors related to Utility Projects; O&M.
- Public Works Supervisor reported streetlights out around the Borough to Duquesne Light.
- Public Works Supervisor reported patches to Columbia Gas that are in need of repair.
- Public Works Supervisor responded to a mine subsidence event at Transverse Park; Secured site and coordinated with the DEP on backfilling and stabilization.
- The Department emptied the parking meter pay stations.
- The Department responded to service requests.
- The Department delivered meeting packets to Borough Council.

Staffing Summary:

- 2 Full-time
- 24 Hours PTO/vacations for the month of January
- 93.5 Hours OT/call-outs for the month of January (this number includes snow removal)