



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

150 Brownsville Road Pittsburgh, PA 15210

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www.MtOliver.com

Manager's Report

November 1, 2023 – November 30, 2023

Administration & Finance

- Routine data entry and reporting.
 - Communications with Council, Engineer, and Solicitor.
 - Reviewed and responded to emails, phone calls, and service requests.
 - Reviewed budget, payroll, and other routine financial reports.
 - Oversee monthly sewage and refuse billing activities.
 - Monitor collection activities related to Business Privilege, Delinquent Real Estate Tax, and Delinquent Sewage & Refuse collections.
 - Prepared for and attended weekly Staff Meeting Borough staff.
 - Prepared for and attended monthly Staff Meeting with Engineers.
 - Prepared for and attended the Council Regular Meeting.
 - Continued budget preparation activities; Prepared for and attended Budget Workshops.
 - Continued insurance renewal and open enrollment activities.
 - Continued activities for the web refresh project.
 - Attended an introductory meeting with County Hauling, the Borough's new trash hauler to prepare for the upcoming year.
 - Attended a pension review meeting with Northwest Bank.
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Board & Commissions

Civil Service Commission

Planning Commission

Zoning Hearing Board

Code Enforcement

- Onboarded new Code Enforcement Officer; Provided field training.

See Code Enforcement Report.

Community & Economic Development

- Prepared for and attended committee meetings of the Brashear Association; Attended the annual Bravo! Brashear Event.
- Prepared for and attended committee meetings of the Hilltop Alliance.
- Prepared for and attended the Board Meeting and committee meetings of the HEDC.

- Attended the monthly Mt. Oliver ReddUp + GreenUp Group meet-up; Attended meeting with the W. PA Conservancy.
 - Attended bi-weekly meetings with Director of Economic Development.
 - Attended meetings with commercial and residential real estate investors.
 - Continued planning and preparation activities for the Passport Program, Light Up Night, and the Cookie Tour.
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Misc.

- Attended seminar hosted by the Local Government Academy.
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Projects & Grants

Brownsville Road Traffic Signal Project [Closed out]

2023 Paving Program [Closed out]

LSA Grant Application

- The Borough submitted an LSA grant application in the amount of \$423,934 for paving Borough, Brandon, and Hamel Way, along with the reconstruction of the 100-block of Stamm.

Transverse Park Master Plan

- Mt. Oliver was awarded \$25,000 from the PA Department of Conservation & Natural Resources (DCNR) for the development of a Master Site Plan for Transverse Park.
- Attended a kick-off meeting with DCNR on 12/6 regarding contract administration and procurement requirements; Submitted the final Scope of Work and RFP to DCNR for review and approval.
- The final Scope of Work and RFP have been approved; This is scheduled to be advertised on 11/15 with proposals due by 12/15.

Utility Projects

Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)

- All restoration work has been completed, except for the 100-block of Stamm due to a pre-existing drainage issue; This is expected to be completed in 2024.

Columbia Gas – Penn & St. Joseph (2022) [Closed out]

Columbia Gas – Cross Bore Program (2023) [Closed out]

Pennsylvania American Water Company (PAWC) – Jacob, Overhill, et. al.; Ormsby; Penn (2021-2022) [Closed out]

Pennsylvania American Water Company (PAWC) – Quincy, Onyx, Fulton (2024)

- PAWC is planning to replace their main lines on Quincy, Onyx, and Fulton in 2024. The Borough is coordinating a meeting to review the project and timeline.

Sanitary & Storm Sewer

O&M Projects [Closed out]

Stamm Ave Drainage Project

- Attended a meeting with PWSA on 4/5 to ask review potential project and to request permission to tap into PWSA's system for underdrain; Gateway has prepared a proposal to submit to PWSA for review and approval; A plan review meeting occurred with PWSA on 5/18 and the Borough was requested to submit a sample of the flow; We are still awaiting a determination from PWSA, but it is likely that they will require a stormwater project to offset the additional flow.
- The Borough is submitting an application to the LSA Grant Program for the reconstruction of the 100-block of Stamm which should permanently resolve the drainage issue.

Phase II Consent Order

- Gateway continues to monitor flow monitoring data and to identify potential qualifying projects for I&I reduction.

ALCOSAN Regionalization

- The Borough has requested from ALCOSAN a copy of the Regionalization Transfer Agreement, as well as the proposed segments subject to regionalization in order to evaluate and make a recommendation to Council.

Public Works

See **Public Works Report**.