



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

150 Brownsville Road Pittsburgh, PA 15210

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www.MtOliver.com

Manager's Report

September 1, 2023 – September 30, 2023

Administration & Finance

- Routine data entry and reporting.
 - Communications with Council, Engineer, and Solicitor.
 - Reviewed and responded to emails, phone calls, and service requests.
 - Reviewed budget, payroll, and other routine financial reports.
 - Oversee monthly sewage and refuse billing activities.
 - Monitor collection activities related to Business Privilege, Delinquent Real Estate Tax, and Delinquent Sewage & Refuse collections.
 - Prepared for and attended weekly Staff Meeting Borough staff.
 - Prepared for and attended monthly Staff Meeting with Engineers.
 - Prepared for and attended the Council Regular Meeting.
 - Prepared Draft GF Budget and presentation for Budget Workshop #1 on 10/4.
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Board & Commissions

Civil Service Commission

Planning Commission

- Prepared for and attended the planning Commission Meeting scheduled for 9/18 at 6:00p; Performed follow-up tasks.

Zoning Hearing Board

- Zoning Hearing scheduled for 10/19 at 6:00p.
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Code Enforcement

- Continued supplementing weekly code enforcement activities until an ordinance officer is hired.

See **Code Enforcement Report**.

Community & Economic Development

- Prepared for and attended meetings of the Brashear Association.
- Prepared for and attended committee meetings of the Hilltop Alliance.
- Prepared for and attended the Board Meeting and committee meetings of the HEDC.
- Prepared for and attended the Quarterly NPP Advisory Committee Meeting.
- Attended bi-weekly meetings with Director of Economic Development.
- Processed Façade Improvement Program, Rent Abatement, and MTAP applications.

- Attended meetings with commercial and residential real estate investors.
 - Continued planning and preparation activities for Summer LIVE Music Events series; The series concluded on 9/15 with Totally 80s – the most well-attended event of the summer.
 - Continued planning and preparation activities for the Hilltop Harvest Festival; The event was held on 9/9 and was bigger and better than last year.
 - Continued planning and preparation activities for the Animal Friends Vaccine Clinic; The event was held on 9/22 and served well over 400 cats and dogs with over 1,300 vaccines and 1,200 pounds of pet food.
 - Began planning and preparation activities for the Mt. Oliver Halloween Walk & Night Market.
 - Coordinated First Sip Studios Digital Marketing Workshop #4 for small businesses at Flavor of Puerto Rico.
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Misc.

Projects & Grants

Brownsville Road Traffic Signal Project

- The City of Pittsburgh received funding to replace their traffic signals at Brownsville & Arlington and at Brownsville & Bausman.
- Work began in June and will continue sporadically at the intersections from the Southside Flats to Mt. Oliver through 2023.
- Bi-weekly coordination meetings are being held to keep all stakeholders informed through the duration of the project.
- The project is nearing substantial completion and should be completed and closed out by the end of the year.

Keystone Communities Program

- Mt. Oliver Borough, in partnership with HEDC, was awarded \$50,000 from the Keystone Communities Program for a Façade Improvement Program in the 100-200 blocks of Brownsville Road. This is a 50% matching grant, where 25% will be matched the HEDC and 25% by the property owners.

2023 Paving Program

- The 2023 Paving Program consists of resurfacing Penn Ave & St. Joseph Street with cost sharing from the utility companies; It also includes replacing sidewalk at Ormsby Park and repairing the Sunoco.
- A site meeting and walkthrough occurred in February and Gateway put together at bid package for public advertisement; A pre-bid meeting was held on 3/28/2023 with the bid opening on 4/4/2023; Gateway has recommended to Council to award the project to Independent Enterprises in the amount of \$481,279, with the breakdown as follows –
 - Hays Ave (Brownsville to Ormsby) - \$112,160
 - Penn Ave - \$173,869 [to be split with Columbia Gas & PA American Water]
 - St. Joseph Street - \$137,165 [to be split with Columbia Gas]
 - Otilia Street - \$58,058 [to be paid by Columbia Gas]
- All work has been completed; Attended a field meeting on 9/5 to develop a punch-list.

Transverse Park Master Plan

- Mt. Oliver was awarded \$25,000 from the PA Department of Conservation & Natural Resources (DCNR) for the development of a Master Site Plan for Transverse Park.

- Attended a kick-off meeting with DCNR on 12/6 regarding contract administration and procurement requirements; Submitted the final Scope of Work and RFP to DCNR for review and approval.

Utility Projects

Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)

- All restoration work has been completed, except for the 100-block of Stamm. Gateway is coordinating with PWSA to install an inlet on Stamm to address water issues prior to paving.

Columbia Gas – Penn & St. Joseph (2022)

- Work commenced in January 2022 and installation was completed in late-December 2022.
- CCSI began the permanent trench restoration in early-January 2023. All restoration work has been completed and the roads were paved with the 2023 Paving Program with cost sharing from all parties.

Columbia Gas – Cross Bore Program (2023) [Closed out]

- Columbia Gas is evaluating all storm and sanitary lines for potential cross bores. A kick-off meeting was held on 3/24/2023. Work began on 3/29 and was completed as of 7/31. All data has been turned over to the Borough and the Engineer. The few non-gas related cross bores that were uncovered will be added to future year O&M.

Pennsylvania American Water Company (PAWC) – Jacob, Overhill, et. al.; Ormsby; Penn (2021-2022)

- PAWC originally committed to replacing their main line on Ormsby; Since then, they have identified the need to also replace lines on Jacob, Overhill, and surrounding streets.
- All restoration work on Ormsby, except for the mill and pave has been completed. Gateway is coordinating with Independent Enterprises on a schedule for paving.
- Work began on Penn in August and was completed in September 2022.
- PAWC was back on site in the Spring of 2023 and has completed the service line installation and the subsequent permanent restoration of the ditch lines. All restoration work has been completed, including paving; Reimbursement has been received and this project is ready to be closed out.

Sanitary & Storm Sewer

O&M Projects [Closed out]

Stamm Ave Drainage Project

- Attended a meeting with PWSA on 4/5 to ask review potential project and to request permission to tap into PWSA’s system for underdrain; Gateway has prepared a proposal to submit to PWSA for review and approval; A plan review meeting occurred with PWSA on 5/18 and the Borough was requested to submit a sample of the flow; We are currently awaiting a determination from PWSA.

Phase II Consent Order

- Gateway continues to monitor flow monitoring data and to identify potential qualifying projects for I&I reduction.

ALCOSAN Regionalization

- Nothing new to report.

Public Works

See **Public Works Report**.