



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

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Public Works Report

September 1, 2023 – September 30, 2023

Borough Building:

- Routine facility maintenance (e.g. empty trash, clean/sweep, re-stock supplies).

Trash / Debris:

- Emptied trash cans/spot sweep 3x's per week in the Business District.
- Detailed Amanda, Arlington, Charles, Goldbach, Middle, Locust, Hays, Margaret.
- Picked up tires, TVs, debris around Borough.

Traffic / Signs:

- The Department is working to replace all old and faded signs around the Borough.
- Ordered signage for Bessie Way.

Road Maintenance:

- Responded to (15) PA 1 Calls for the month of September.
- Patched pot holes around Borough.

Park Maintenance:

- Emptied trash cans/spot sweep 3x's per week.
- Performed grass maintenance at Ormsby Park.
- Performed grass maintenance at Transverse Park.

Tree/Right of Way Maintenance:

- Performed right of way maintenance on Gas House Steps, Sunoco Steps, Beatty, Hamel, Brandon.
- Cleaned and cut Bessie Way.
- Weedwacked curbs around Borough including Locust, Hays, Penn, School, Anthony, Walter, Holzer, Louisa, William, Rustic, Onyx.

Sanitary/Storm Sewer Maintenance:

- Performed (3) Dye Tests for the month of September.
- Cleaned inlets around Borough.
- The SHACOG sewer vac & camera truck was in the Borough the week of 9/25; Assisted SHACOG in performing preventative maintenance televising and cleaning activities, per annual maintenance schedule.

Vehicles & Equipment:

- Performed routine vehicle maintenance.
- Serviced the leaf vac to get ready for the season.
- As of 9/30, all vehicles are in service.

Miscellaneous:

- Public Works Supervisor attended the weekly Staff Meeting with the Manager.
- Public Works Supervisor attended meetings with Gateway and contractors related to Utility Projects; O&M; Brownsville Road Traffic Signal; 2023 Paving.
- The Department watered plants and hanging baskets in the Business District (3x/week) until removed mid-month; Weeded tree pits on Walnut; Moved furniture on The Deck into storage.
- The Department assisted with the Summer LIVE Music Series, Hilltop Harvest Fest, and the Animal Friends Vaccine Clinic.
- The Department responded to service requests.

Staffing Summary:

- 3 Full-time
- 36 Hours PTO/vacations for the month of September
- 67.5 Hours OT/call-outs for the month of September