



## **BOROUGH OF MT. OLIVER**

*(INCORPORATED NOVEMBER 9, 1892)*

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### **Public Works Report**

*July 1, 2023 – July 31, 2023*

#### **Borough Building:**

- Routine facility maintenance (e.g. empty trash, clean/sweep, re-stock supplies).

#### **Trash / Debris:**

- Emptied trash cans/spot sweep 3x's per week in the Business District.
- Detailed Amanda, Arlington, Charles, Goldbach, Middle, Hays, Margaret, Douglas, Louisa.
- Picked up tires, TVs, debris around Borough.

#### **Traffic / Signs:**

- The Department is working to replace all old and faded signs around the Borough.
- Repaired stop sign at Hervey & Margaret.

#### **Road Maintenance:**

- Responded to (33) PA 1 Calls for the month of July.
- Patched pot holes around Borough.

#### **Park Maintenance:**

- Emptied trash cans/spot sweep 3x's per week.
- Performed grass maintenance at Ormsby Park.
- Performed grass maintenance at Transverse Park.
- Repainted the Transverse Park Field House.

#### **Tree/Right of Way Maintenance:**

- Performed right of way maintenance on Gas House Steps.
- Weedwacked curbs around Borough.
- Cleaned up debris fallen tree on Walter; Transverse Park.

#### **Sanitary/Storm Sewer Maintenance:**

- Performed (10) Dye Tests for the month of July.
- Cleaned inlets around Borough.
- The SHACOG sewer vac & camera truck was in the Borough the week of 7/24; Assisted SHACOG in performing preventative maintenance televising and cleaning activities, per annual maintenance schedule.

#### **Vehicles & Equipment:**

- Performed routine vehicle maintenance.
- As of 7/31, all vehicles are in service.

**Miscellaneous:**

- Public Works Supervisor attended the weekly Staff Meeting with the Manager.
- Public Works Supervisor attended meetings with Gateway and contractors related to Utility Projects; O&M; Brownsville Road Traffic Signal; 2023 Paving.
- The Department watered plants and hanging baskets in the Business District (3x/week).
- The Department assisted with the Summer LIVE Music Series.
- The Department responded to service requests.

**Staffing Summary:**

- 3 Full-time
- 112 Hours PTO/vacations for the month of July
- 39 Hours OT/call-outs for the month of July