



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

150 Brownsville Road Pittsburgh, PA 15210

Ph: 412-431-8107 Fax: 412-431-0184

www.MtOliver.com

Manager's Report

June 1, 2023 – June 30, 2023

Administration & Finance

- Routine data entry and reporting.
 - Communications with Council, Engineer, and Solicitor.
 - Reviewed and responded to emails, phone calls, and service requests.
 - Reviewed budget, payroll, and other routine financial reports.
 - Oversee monthly sewage and refuse billing activities.
 - Monitor collection activities related to Business Privilege, Delinquent Real Estate Tax, and Delinquent Sewage & Refuse collections.
 - Prepared for and attended weekly Staff Meeting Borough staff.
 - Prepared for and attended monthly Staff Meeting with Engineers.
 - Prepared for and attended the Council Regular Meeting.
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Board & Commissions

Civil Service Commission

- A hiring notice was published in the Post-Gazette and online for the position of Full-Time Police Officer; Applications are due 6/9; The Physical Agility Test & the Written Exam will occur on 6/20; **The Borough did not receive any applicants, so a new hiring notice and exam will need to be scheduled in the future.**

Planning Commission

Zoning Hearing Board

Code Enforcement

See **Code Enforcement Report.**

Community & Economic Development

- Prepared for and attended committee meetings of the Brashear Association.
- Prepared for and attended the Board Meeting and committee meetings of the Hilltop Alliance.
- Prepared for and attended the Board Meeting and committee meetings of the HEDC.
- Prepared for and attended the quarterly NPP Advisory Committee Meeting.
- Attended the quarterly BOA Networking Event.
- Attended bi-weekly meetings with Director of Economic Development.
- Processed Façade Improvement Program, Rent Abatement, and MTAP applications.

- Attended meetings with commercial and residential real estate investors.
 - Continued planning and preparation activities for Summer LIVE Music Events series.
 - Coordinated an electronic recycling event with PA Resource Council in Transverse Park.
 - Coordinated First Sip Studios Digital Marketing Workshop #1 for small businesses at the Fire Hall.
 - Prepared and submitted the NPP Year 3 Grant Application for commercial district revitalization, housing stabilization, and community services in the amount of \$400,000.
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Misc.

Projects & Grants

Brownsville Road Traffic Signal Project

- The City of Pittsburgh received funding to replace their traffic signals at Brownsville & Arlington and at Brownsville & Bausman.
- Work began in June and will continue sporadically at the intersections from the Southside Flats to Mt. Oliver through 2023.
- Bi-weekly coordination meetings are being held to keep all stakeholders informed through the duration of the project.

Keystone Communities Program

- Mt. Oliver Borough, in partnership with HEDC, was awarded \$50,000 from the Keystone Communities Program for a Façade Improvement Program in the 100-200 blocks of Brownsville Road. This is a 50% matching grant, where 25% will be matched the HEDC and 25% by the property owners.
- (16) Applications have been received with (10) projects awarded to date; The HEDC is working with the engineer to finalize estimates on the remaining projects.

2023 Paving Program

- The 2023 Paving Program consists of resurfacing Penn Ave & St. Joseph Street with cost sharing from the utility companies; It also includes replacing sidewalk at Ormsby Park and repairing the Sunoco.
- A site meeting and walkthrough occurred in February and Gateway put together at bid package for public advertisement; A pre-bid meeting was held on 3/28/2023 with the bid opening on 4/4/2023; Gateway has recommended to Council to award the project to Independent Enterprises in the amount of \$481,279, with the breakdown as follows –
 - Hays Ave (Brownsville to Ormsby) - \$112,160
 - Penn Ave - \$173,869 [to be split with Columbia Gas & PA American Water]
 - St. Joseph Street - \$137,165 [to be split with Columbia Gas]
 - Ottillia Street - \$58,058 [to be paid by Columbia Gas]
- Attended a pre-construction meeting on 5/31; Concrete work and paving is expected to be completed in July.

Transverse Park Master Plan

- Mt. Oliver was awarded \$25,000 from the PA Department of Conservation & Natural Resources (DCNR) for the development of a Master Site Plan for Transverse Park.
- Attended a kick-off meeting with DCNR on 12/6 regarding contract administration and procurement requirements; Submitted the draft Scope of Work and RFP to DCNR for review and approval.

Utility Projects

Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)

- All restoration work has been completed, except for the 100-block of Stamm. Gateway is coordinating with PWSA to install an inlet on Stamm to address water issues prior to paving.

Columbia Gas – Penn & St. Joseph (2022)

- Work commenced in January 2022 and installation was completed in late-December 2022.
- CCSI began the permanent trench restoration in early-January 2023. All restoration work has been completed and the roads will be paved with the 2023 Paving Program with cost sharing from all parties.

Columbia Gas – Cross Bore Program (2023)

- Columbia Gas is evaluating all storm and sanitary lines for potential cross bores. A kick-off meeting was held on 3/24/2023. Work began on 3/29 and is expected to last several months.

Pennsylvania American Water Company (PAWC) – Jacob, Overhill, et. al.; Ormsby; Penn (2021-2022)

- PAWC originally committed to replacing their main line on Ormsby; Since then, they have identified the need to also replace lines on Jacob, Overhill, and surrounding streets.
- All restoration work on Ormsby, except for the mill and pave has been completed. Gateway is coordinating with Independent Enterprises on a schedule for paving.
- Work began on Penn in August and was completed in September.
- PAWC was back on site and has completed the service line installation and the subsequent permanent restoration of the ditch lines.

Sanitary & Storm Sewer

O&M Projects

- Attended a meeting with Gateway on 4/12/2023 to review potential O&M Projects for 2023.
- Gateway prepared a bid package for the 2023 CCTV; The bid opening occurred on 5/15 and the low bidder was State Pipe Services in the amount of \$29,195.
- Soli completed an excavation repair project on Louisa Street. All work has been completed and this project is ready to be closed out.

Stamm Ave Drainage Project

- Attended a meeting with PWSA on 4/5 to ask review potential project and to request permission to tap into PWSA's system for underdrain; Gateway has prepared a proposal to submit to PWSA for review and approval; A plan review meeting occurred with PWSA on 5/18 and we are awaiting a determination.

Phase II Consent Order

- Gateway continues to monitor flow monitoring data and to identify potential qualifying projects for I&I reduction.

ALCOSAN Regionalization

- Nothing new to report.

Public Works

See **Public Works Report**.