



## **BOROUGH OF MT. OLIVER**

*(INCORPORATED NOVEMBER 9, 1892)*

150 Brownsville Road Pittsburgh, PA 15210

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www.MtOliver.com

### **Manager's Report**

*April 1, 2023 – April 30, 2023*

#### **Administration & Finance**

- Routine data entry and reporting.
  - Communications with Council, Engineer, and Solicitor.
  - Reviewed and responded to emails, phone calls, and service requests.
  - Reviewed budget, payroll, and other routine financial reports.
  - Oversee monthly sewage and refuse billing activities.
  - Monitor collection activities related to Business Privilege, Delinquent Real Estate Tax, and Delinquent Sewage & Refuse collections.
  - Prepared for and attended weekly Staff Meeting Borough staff.
  - Prepared for and attended monthly Staff Meeting with Engineers.
  - Prepared for and attended the Council Regular Meeting.
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#### **Board & Commissions**

##### Civil Service Commission

- A hiring notice was published in the Post-Gazette and online for the position of Full-Time Police Officer; Applications are due 6/9; The Physical Agility Test & the Written Exam will occur on 6/20

##### Planning Commission

##### Zoning Hearing Board

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#### **Code Enforcement**

See **Code Enforcement Report**.

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#### **Community & Economic Development**

- Prepared for and attended the Board Meeting and committee meetings of the Brashear Association.
  - Prepared for and attended the Board Meeting and committee meetings of the HEDC.
  - Appointed to the Hilltop Alliance Board; Attended on-boarding training.
  - Attended bi-weekly meetings with Director of Economic Development.
  - Attended the quarterly Business Owners Association Networking Event.
  - Attended meetings with NPP Subcontractors in preparation for Year 3.
  - Processed Façade Improvement Program, Rent Abatement, and MTAP applications.
  - Attended meetings with commercial and residential real estate investors.
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## Misc.

- Attended the APMM Conference Committee Meeting.
  - Attended the SHACOG Garbage Bid Specification Meeting.
  - Hosted a tour of the Business District with Repr. Jessica Benham.
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## Projects & Grants

### Brownsville Road Traffic Signal Project

- The City of Pittsburgh received funding to replace their traffic signals at Brownsville & Arlington and at Brownsville & Bausman.
- Work began in June and will continue sporadically at the intersections from the Southside Flats to Mt. Oliver through 2023.
- Bi-weekly coordination meetings are being held to keep all stakeholders informed through the duration of the project.

### Keystone Communities Program

- Mt. Oliver Borough, in partnership with HEDC, was awarded \$50,000 from the Keystone Communities Program for a Façade Improvement Program in the 100-200 blocks of Brownsville Road. This is a 50% matching grant, where 25% will be matched the HEDC and 25% by the property owners.
- (16) Applications have been received with (10) projects awarded to date; The HEDC is working with the engineer to finalize estimates on the remaining projects.

### 2021/2022 Paving Program

**(closed out)**

### 2023 Paving Program

- The 2023 Paving Program consists of resurfacing Penn Ave & St. Joseph Street with cost sharing from the utility companies; It also includes replacing sidewalk at Ormsby Park and repairing the Sunoco.
- A site meeting and walkthrough occurred in February and Gateway put together at bid package for public advertisement; A pre-bid meeting was held on 3/28/2023 with the bid opening on 4/4/2023; Gateway has recommended to Council to award the project to Independent Enterprises in the amount of \$481,279, with the breakdown as follows –
  - Hays Ave (Brownsville to Ormsby) - \$112,160
  - Penn Ave - \$173,869 [to be split with Columbia Gas & PA American Water]
  - St. Joseph Street - \$137,165 [to be split with Columbia Gas]
  - Ottillia Street - \$58,058 [to be paid by Columbia Gas]

### Transverse Park Master Plan

- Mt. Oliver was awarded \$25,000 from the PA Department of Conservation & Natural Resources (DCNR) for the development of a Master Site Plan for Transverse Park.
- Attended a kick-off meeting with DCNR on 12/6 regarding contract administration and procurement requirements; Submitted the draft Scope of Work and RFP to DCNR for review and approval.

### Utility Projects

#### *Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)*

- All restoration work has been completed, except for the 100-block of Stamm. Gateway is coordinating with PWSA to install an inlet on Stamm to address water issues prior to paving.

*Columbia Gas – Penn & St. Joseph (2022)*

- Work commenced in January 2022 and installation was completed in late-December 2022.
- CCSI began the permanent trench restoration in early-January 2023. The restoration is expected to last 3-4 weeks, weather permitting.

*Columbia Gas – Cross Bore Program (2023)*

- Columbia Gas is evaluating all storm and sanitary lines for potential cross bores. A kick-off meeting was held on 3/24/2023. Work began on 3/29 and is expected to last several months.

*Pennsylvania American Water Company (PAWC) – Jacob, Overhill, et. al.; Ormsby; Penn (2021-2022)*

- PAWC originally committed to replacing their main line on Ormsby; Since then, they have identified the need to also replace lines on Jacob, Overhill, and surrounding streets.
- All restoration work on Ormsby, except for the mill and pave has been completed. Gateway is coordinating with Independent Enterprises on a schedule for paving.
- Work began on Penn in August and was completed in September.
- PAWC was back on site and has completed the service line installation and the subsequent permanent restoration of the ditch lines.

Sanitary & Storm Sewer

*O&M Projects*

- Attended a meeting with Gateway on 4/12/2023 to review potential O&M Projects for 2023.
- Gateway prepared a bid package for the 2023 CCTV; The bid opening is scheduled for 5/15.

*Stamm Ave Drainage Project*

- Attended a meeting with PWSA on 4/5 to ask review potential project and to request permission to tap into PWSA's system for underdrain; Gateway has prepared a proposal to submit to PWSA for review and approval; A plan review meeting is scheduled with PWSA on 5/18.

*Phase II Consent Order*

- Gateway continues to monitor flow monitoring data and to identify potential qualifying projects for I&I reduction.

*ALCOSAN Regionalization*

- Nothing new to report.

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**Public Works**

See **Public Works Report**.