



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

150 Brownsville Road Pittsburgh, PA 15210

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www.MtOliver.com

Manager's Report

February 1, 2023 – February 28, 2023

Administration & Finance

- Routine data entry and reporting.
 - Communications with Council, Engineer, and Solicitor.
 - Reviewed and responded to emails, phone calls, and service requests.
 - Reviewed budget, payroll, and other routine financial reports.
 - Monitored collection activities related to Business Privilege, Real Estate Tax, and Refuse billing.
 - Mailed 2022 Delinquent Refuse letters; 2023 Business Privilege Tax forms.
 - Compiled 2023 Assessment Appeals for filing.
 - Prepared for and attended the Council Regular Meeting.
 - Completed monthly updates to Borough Website and weekly maintenance of social media accounts.
 - Completed procurement & set-up activities for utility billing software; Parking enforcement software.
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Board & Commissions

Civil Service Commission

Planning Commission

Zoning Hearing Board

Code Enforcement

See **Code Enforcement Report**.

Community & Economic Development

- Prepared for and attended committee meetings of the Brashear Association.
 - Prepared for and attended the Board Meeting and committee meetings of the HEDC.
 - Attended bi-weekly meetings with Director of Economic Development.
 - Processed Façade Improvement Program, Rent Abatement, and MTAP applications.
 - Attended meetings with commercial and residential real estate investors.
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Misc.

- Attended the Quarterly SHACOG Administrative Advisory Committee Meeting
 - Attended the APMM Conference Committee Meeting.
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Projects & Grants

Allegheny Together Program

- This project has been closed out.

Brownsville Road Traffic Signal Project

- The City of Pittsburgh received funding to replace their traffic signals at Brownsville & Arlington and at Brownsville & Bausman.
- Work began in June and will continue sporadically at the intersections from the Southside Flats to Mt. Oliver through 2023.
- Bi-weekly coordination meetings are being held to keep all stakeholders informed through the duration of the project.

CD Year 47 –ADA Ramps

- Gateway submitted a full application to complete ADA Ramp upgrades on St. Joseph, Church, and Anthony; The Borough received notification that we awarded \$20,000 towards this project. Gateway is submitted a revised scope of work and the project is expected to be bid the end of June.
- Only one bid was received which came back higher than the engineering estimate; As a result, the project was rebid; A new bid was received and approved from Avelli Corporation in the amount of \$29,600.25; The contractor has now fully executed the contract and SHACOG issued the notice to proceed in June; Work began in September and was initially unsatisfactory; Gateway worked with the contractor to rectify the situation and this project is ready to be closed out.

Keystone Communities Program

- Mt. Oliver Borough, in partnership with HEDC, was awarded \$50,000 from the Keystone Communities Program for a Façade Improvement Program in the 100-200 blocks of Brownsville Road. This is a 50% matching grant, where 25% will be matched the HEDC and 25% by the property owners.
- (16) Applications have been received with (10) projects awarded to date; The HEDC is working with the engineer to finalize estimates on the remaining projects.

2021/2022 Paving Program

- The 2021 Paving Program consists of resurfacing Ormsby Ave.
- The low bidder was Independent Enterprises in the amount of \$119,686.25
- Paving has been completed, including punchlist items. Line striping will occur in the spring.

2023 Paving Program

- The 2023 Paving Program consists of resurfacing Penn Ave & St. Joseph Street with cost sharing from the utility companies; It also includes replacing sidewalk at Ormsby Park and repairing the Sunoco.
- A site meeting and walkthrough occurred in February and Gateway put together at bid package for public advertisement. A pre-bid meeting is scheduled for 3/28/2023 with the bid opening is scheduled for 4/4/2023.

Transverse Park Master Plan

- Mt. Oliver was awarded \$25,000 from the PA Department of Conservation & Natural Resources (DCNR) for the development of a Master Site Plan for Transverse Park.
- Attended a kick-off meeting with DCNR on 12/6 regarding contract administration and procurement requirements; Submitted the draft Scope of Work and RFP to DCNR for review and approval.

Utility Projects

Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)

- All restoration work has been completed, except for the 100-block of Stamm. Gateway is coordinating with PWSA to install an inlet on Stamm to address water issues prior to paving.

Columbia Gas – Penn & St. Joseph (2022)

- Work commenced in January 2022 and installation was completed in late-December 2022.
- CCSI began the permanent trench restoration in early-January 2023. The restoration is expected to last 3-4 weeks, weather permitting.

Columbia Gas – Cross Bore Program (2023)

- Columbia Gas is evaluating all storm and sanitary lines for potential cross bores. A kick-off meeting is scheduled for 3/24/2023.

Pennsylvania American Water Company (PAWC) – Jacob, Overhill, et. al.; Ormsby; Penn (2021-2022)

- PAWC originally committed to replacing their main line on Ormsby; Since then, they have identified the need to also replace lines on Jacob, Overhill, and surrounding streets.
- All restoration work on Ormsby, except for the mill and pave has been completed. Gateway is coordinating with Independent Enterprises on a schedule for paving.
- Work began on Penn in August and was completed in September.
- PAWC is back onsite completing the service line installation.

Sanitary & Storm Sewer

- 2022 O&M Projects
 - CCTV (**closed out**)
 - Excavation Repairs (**closed out**)
 - Spot Lining (**closed out**)
 - MH-MH Lining (**closed out**)
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Public Works

See **Public Works Report**.