



## **BOROUGH OF MT. OLIVER**

*(INCORPORATED NOVEMBER 9, 1892)*

150 Brownsville Road Pittsburgh, PA 15210

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www.MtOliver.com

### **Manager's Report**

*July 1, 2022 – July 31, 2022*

#### **Administration & Finance**

- Routine data entry and reporting.
  - Communications with Council, Engineer, and Solicitor.
  - Reviewed and responded to emails, phone calls, and service requests.
  - Reviewed budget, payroll, and other routine financial reports.
  - Monitored collection activities related to Business Privilege, Real Estate Tax, and Refuse billing.
  - Prepared for and attended the Council Regular Meeting.
  - Prepared for and attended Tax Appeal Hearings.
  - Completed monthly updates to Borough Website and weekly maintenance of social media accounts.
  - Researching utility billing solutions for refuse and sewage
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#### **Board & Commissions**

##### Civil Service Commission

- Prepared and scheduled hiring notice for the position of Full-Time Police Officer; Applications are due 9/2; The Physical Agility Test & the Written Exam is scheduled for 10/4

##### Planning Commission

##### Zoning Hearing Board

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#### **Code Enforcement**

See **Code Enforcement Report**.

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#### **Community & Economic Development**

- Prepared for and attended committee meetings of the Brashear Association.
  - Prepared for and attended the Board Meeting and committee meetings of the HEDC.
  - Attended bi-weekly meetings with Director of Economic Development.
  - Processed Façade Improvement Program, Rent Abatement, and MTAP applications.
  - Attended meetings with commercial and residential real estate investors.
  - Continued planning and preparation activities for Summer LIVE Music Events series.
  - Continued planning and preparation activities for Animal Friends Vaccine Event.
  - Began planning and preparation activities for the Hilltop Harvest Festival.
  - Began planning and preparation activities for the Fall Event series.
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## Misc.

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### Projects & Grants

#### Allegheny Together Program

- Attended the Kick-off Meeting of the Business District Advisory Committee for the 2022 Technical Assistance on 3/3; Reviewed the draft proposal and attended a follow-up meeting on 3/30.
- Prepared for and attended the Clock Tower Plaza Public Forum on 7/27.

#### Brownsville Road Traffic Signal Project

- The City of Pittsburgh received funding to replace their traffic signals at Brownsville & Arlington and at Brownsville & Bausman.
- Work began in June and will continue sporadically at the intersections from the Southside Flats to Mt. Oliver through 2023.
- Bi-weekly coordination meetings are being held to keep all stakeholders informed through the duration of the project.
- Attended a field meeting with the contractor and engineer on 7/21.

#### CD Year 47 –ADA Ramps

- Gateway submitted a full application to complete ADA Ramp upgrades on St. Joseph, Church, and Anthony; The Borough received notification that we awarded \$20,000 towards this project. Gateway is submitted a revised scope of work and the project is expected to be bid the end of June.
- Only one bid was received which came back higher than the engineering estimate; As a result, the project was rebid; A new bid was received and approved from Avelli Corporation in the amount of \$29,600.25; The contractor has now fully executed the contract and SHACOG issued the notice to proceed in June.

#### Keystone Communities Program

- Mt. Oliver Borough, in partnership with HEDC, was awarded \$50,000 from the Keystone Communities Program for a Façade Improvement Program in the 100-200 blocks of Brownsville Road. This is a 50% matching grant, where 25% will be matched the HEDC and 25% by the property owners.
- (16) Applications have been received with (7) projects awarded to date; The HEDC is working with the contractor to finalize estimates on the remaining projects.

#### 2021 Paving Program

- The 2021 Paving Program consists of resurfacing Ormsby Ave.
- The low bidder was Independent Enterprises in the amount of \$119,686.25; PAWC has finished installing their services and Gateway is now working with the contractor on a schedule for paving.

#### Transverse Park Master Plan

- Submitted a grant application to the Department of Conservation & Natural Resources (DCNR) for the development of a Master Site Plan for Transverse Park. The grant request was for \$25,000, or 50% of the estimated project cost. Awards will be announced in the Fall of 2022.

#### Utility Projects

##### *Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)*

- All restoration work, except for the mill and pave has been completed. Gateway is coordinating with PWSA to install an inlet on Stamm to address water issues prior to paving.

*Columbia Gas – Penn & St. Joseph (2022)*

- Work commenced in January and will continue throughout 2022.

*Pennsylvania American Water Company (PAWC) – Jacob, Overhill, et. al.; Ormsby; Penn (2021-2022)*

- PAWC originally committed to replacing their main line on Ormsby; Since then, they have identified the need to also replace lines on Jacob, Overhill, and surrounding streets.
- All restoration work on Ormsby, except for the mill and pave has been completed. Gateway is coordinating with Independent Enterprises on a schedule for paving.
- Attended a Utility Coordination Meeting on 7/21; Work is scheduled to begin on Penn on August 1

Sanitary & Storm Sewer

- 2021 O&M Projects
    - CCTV (*closed out*)
    - Excavation Repairs – The low bidder was State Pipe Services in the amount of \$16,325.00; The contractor has completed the restoration and sent the quantities to Gateway to review.
    - Spot Lining (*closed out*)
    - MH-MH Lining (*closed out*)
  - 2022 O&M Projects
    - CCTV – The low bidder was State Pipe Service in the amount of \$24,712.50.
    - Excavation Repairs – The low bidder was Roto-Rooter in the amount of \$16,825.00.
    - Spot Lining – The low bidder was State Pipe Services in the amount of \$9,550.00.
    - MH-MH Lining – The low bidder was Insight Pipe Contracting in the amount of \$48,550.00.
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**Public Works**

See **Public Works Report.**