



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

150 Brownsville Road Pittsburgh, PA 15210

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www.MtOliver.com

Manager's Report

June 1, 2022 – June 30, 2022

Administration & Finance

- Routine data entry and reporting.
 - Communications with Council, Engineer, and Solicitor.
 - Reviewed and responded to emails, phone calls, and service requests.
 - Reviewed budget, payroll, and other routine financial reports.
 - Monitored collection activities related to Business Privilege, Real Estate Tax, and Refuse billing.
 - Prepared for and attended Tax Appeal Hearings.
 - Completed monthly updates to Borough Website and weekly maintenance of social media accounts.
 - Continued to coordinate with David Davis Communication to upgrade phone system.
 - Attended loss control audit with insurance company.
 - Attended Sunshine Law training with Council and Solicitor.
 - Attended an exit phone conference with the auditor general's office to review the 5-year pension audit; There were no findings other than an amendment to the non-uniform plan that was adopted by resolution but should be an ordinance instead; Drafted the ordinance amendment and will present to Council at the July meeting for consideration.
 - Attended a meeting with Northwest Bank to review the pension plans and market trends.
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Board & Commissions

Civil Service Commission

Planning Commission

Zoning Hearing Board

Code Enforcement

See Code Enforcement Report.

Community & Economic Development

- Prepared for and attended committee meetings of the Brashear Association.
- Prepared for and attended the Board Meeting and committee meetings of the HEDC.
- Prepared for and attended the NPP Quarterly Advisory Committee Meeting.
- Attended bi-weekly meetings with Director of Economic Development.
- Processed Façade Improvement Program, Rent Abatement, and MTAP applications.
- Attended meetings with commercial and residential real estate investors.

- Continued planning and preparation activities for Summer LIVE Music Events series.
 - Continued planning and preparation activities for Animal Friends Vaccine Event.
 - Prepared for and attended Workshop #2 of the Fragasso Small Business Development Series.
 - Prepared for and attended the Quarterly Business Owners Meet-Up.
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Misc.

- Attended closing for VPRP properties acquired by the Borough.
 - Attended meeting with the City of Pittsburgh & PWSA to resolve a water issue on Ottillia; Also coordinating to tap into system to install an inlet on Stamm
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Projects & Grants

Allegheny Together Program

- Attended the Kick-off Meeting of the Business District Advisory Committee for the 2022 Technical Assistance on 3/3; Reviewed the draft proposal and attended a follow-up meeting on 3/30.
- Attended a meeting with the Business District Advisory Committee on 6/8.

Brownsville Road Traffic Signal Project

- The City of Pittsburgh received funding to replace their traffic signals at Brownsville & Arlington and at Brownsville & Bausman.
- Work began in June and will continue sporadically at the intersections from the Southside Flats to Mt. Oliver through 2023.
- Bi-weekly coordination meetings are being held to keep all stakeholders informed through the duration of the project.

CD Year 47 –ADA Ramps

- Gateway submitted a full application to complete ADA Ramp upgrades on St. Joseph, Church, and Anthony; The Borough received notification that we awarded \$20,000 towards this project. Gateway is submitted a revised scope of work and the project is expected to be bid the end of June.
- Only one bid was received which came back higher than the engineering estimate; As a result, the project was rebid; A new bid was received and approved from Avelli Corporation in the amount of \$29,600.25; The contractor has now fully executed the contract and SHACOG issued the notice to proceed in June.

Keystone Communities Program

- Mt. Oliver Borough, in partnership with HEDC, was awarded \$50,000 from the Keystone Communities Program for a Façade Improvement Program in the 100-200 blocks of Brownsville Road. This is a 50% matching grant, where 25% will be matched the HEDC and 25% by the property owners.
- (16) Applications have been received with (7) projects awarded to date; The HEDC is working with the contractor to finalize estimates on the remaining projects.

2021 Paving Program

- The 2021 Paving Program consists of resurfacing Ormsby Ave.
- The low bidder was Independent Enterprises in the amount of \$119,686.25; PAWC has finished installing their services and Gateway is now working with the contractor on a schedule for paving.

Transverse Park Master Plan

- Submitted a grant application to the Department of Conservation & Natural Resources (DCNR) for the development of a Master Site Plan for Transverse Park. The grant request was for \$25,000, or 50% of the estimated project cost. Awards will be announced in the Fall of 2022.

Utility Projects

Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)

- All restoration work, except for the mill and pave has been completed. Gateway is coordinating with PWSA to install an inlet on Stamm to address water issues prior to paving.

Columbia Gas – Penn & St. Joseph (2022)

- Work commenced in January and will continue throughout 2022.

Pennsylvania American Water Company (PAWC) – Jacob, Overhill, et. al.; Ormsby; Penn (2021-2022)

- PAWC originally committed to replacing their main line on Ormsby; Since then, they have identified the need to also replace lines on Jacob, Overhill, and surrounding streets.
- All restoration work on Ormsby, except for the mill and pave has been completed. Gateway is coordinating with Independent Enterprises on a schedule for paving.

Sanitary & Storm Sewer

- 2021 O&M Projects
 - CCTV (*closed out*)
 - Excavation Repairs – The low bidder was State Pipe Services in the amount of \$16,325.00; The contractor has completed the restoration and sent the quantities to Gateway to review.
 - Spot Lining (*closed out*)
 - MH-MH Lining (*closed out*)
 - 2022 O&M Projects
 - CCTV – The low bidder was State Pipe Service in the amount of \$24,712.50.
 - Excavation Repairs – The low bidder was Roto-Rooter in the amount of \$16,825.00.
 - Spot Lining – The low bidder was State Pipe Services in the amount of \$9,550.00.
 - MH-MH Lining – The low bidder was Insight Pipe Contracting in the amount of \$48,550.00.
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Public Works

See **Public Works Report**.