



## **BOROUGH OF MT. OLIVER**

*(INCORPORATED NOVEMBER 9, 1892)*

150 Brownsville Road Pittsburgh, PA 15210

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www.MtOliver.com

### **Manager's Report**

*May 1, 2022 – May 31, 2022*

#### **Administration & Finance**

- Routine data entry and reporting.
  - Communications with Council, Engineer, and Solicitor.
  - Reviewed and responded to emails, phone calls, and service requests.
  - Reviewed budget, payroll, and other routine financial reports.
  - Monitored collection activities related to Business Privilege, Real Estate Tax, and Refuse billing.
  - Prepared for and attended Council Regular Meeting.
  - Prepared for and attended Tax Appeal Hearings.
  - Completed monthly updates to Borough Website and weekly maintenance of social media accounts.
  - Prepared for and attended Police Contract Meetings; Performed follow-up tasks.
  - Coordinating David Davis Communication to upgrade phone system.
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#### **Board & Commissions**

##### Civil Service Commission

##### Planning Commission

- Prepared for and attended Planning Commission Meeting on 5/18 to review Public Art Overlay District; Performed follow-up tasks.

##### Zoning Hearing Board

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#### **Code Enforcement**

See **Code Enforcement Report.**

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#### **Community & Economic Development**

- Attended committee meetings of the Brashear Association.
- Attended the Board Meeting and committee meetings of the HEDC.
- Attended bi-weekly meetings with Director of Economic Development.
- Processed Façade Improvement Program, Rent Abatement, and MTAP applications.
- Attended meetings with commercial and residential real estate investors.
- Continued planning and preparation activities for Summer LIVE Music Events series.
- Continued planning and preparation activities for Animal Friends Vaccine Event.
- Coordinated with Port Authority for installation of a bus shelter in the 400-block of Brownsville.
- Prepared for and attended Workshop #1 of the Fragasso Small Business Development Series.

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**Misc.**

- Attended the Annual CONNECT Legislative Congress.
  - Attended the Quarterly SHACOG Administrative Advisory Committee Meeting.
  - Attended WAPMM Training.
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**Projects & Grants**Allegheny Together Program

- Attended the Kick-off Meeting of the Business District Advisory Committee for the 2022 Technical Assistance on 3/3; Reviewed the draft proposal and attended a follow-up meeting on 3/30.
- A meeting with the Business District Advisory Committee is scheduled for 6/8.

Brownsville Road Traffic Signal Project

- The City of Pittsburgh received funding to replace their traffic signals at Brownsville & Arlington and at Brownsville & Bausman.
- The project is expected to begin in June with work occurring sporadically at the intersections from the Southside Flats to Mt. Oliver through 2023.

CD Year 47 –ADA Ramps

- Gateway submitted a full application to complete ADA Ramp upgrades on St. Joseph, Church, and Anthony; The Borough received notification that we awarded \$20,000 towards this project. Gateway is submitted a revised scope of work and the project is expected to be bid the end of June.
- Only one bid was received which came back higher than the engineering estimate; As a result, the project was rebid; A new bid was received and approved from Avelli Corporation in the amount of \$29,600.25. SHACOG has informed us that the contractor has not fully executed the contract. We are awaiting additional information from SHACOG on next steps.

Keystone Communities Program

- Mt. Oliver Borough, in partnership with HEDC, was awarded \$50,000 from the Keystone Communities Program for a Façade Improvement Program in the 100-200 blocks of Brownsville Road. This is a 50% matching grant, where 25% will be matched the HEDC and 25% by the property owners.
- (16) applications have been received. Bidding docs are being finalized by the architect that projects are expected to be bid as a package in mid-February with award letters issued in March.

2021 Paving Program

- The 2021 Paving Program consists of resurfacing Ormsby Ave.
- The low bidder was Independent Enterprises in the amount of \$119,686.25. The project will commence as soon as PAWC finishes installing the services in the Spring of 2022.

Transverse Park Master Plan

- Submitted a grant application to the Department of Conservation & Natural Resources (DCNR) for the development of a Master Site Plan for Transverse Park. The grant request was for \$25,000, or 50% of the estimated project cost. Awards will be announced in the Fall of 2022.

## Utility Projects

### *Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)*

- All restoration work, except for the mill and pave has been completed. Gateway is coordinating with PWSA to install an inlet on Stamm to address water issues prior to paving.

### *Columbia Gas – Penn & St. Joseph (2022)*

- Work commenced on 1/5 and will continue throughout 2022.

### *Pennsylvania American Water Company (PAWC) – Jacob, Overhill, et. al.; Ormsby; Penn (2021-2022)*

- PAWC originally committed to replacing their main line on Ormsby; Since then, they have identified the need to also replace lines on Jacob, Overhill, and surrounding streets.
- All restoration work on Ormsby, except for the mill and pave has been completed. Gateway is coordinating with Independent Enterprises on a schedule for paving.

## Sanitary & Storm Sewer

- 2021 O&M Projects
    - CCTV (*closed out*)
    - Excavation Repairs – The low bidder was State Pipe Services in the amount of \$16,325.00.
    - Spot Lining (*closed out*)
    - MH-MH Lining (*closed out*)
  - Attended 2022 O&M Project Review Meeting with Gateway.
  - 2022 O&M Projects
    - CCTV – The low bidder was State Pipe Service in the amount of \$24,712.50.
    - Excavation Repairs – The low bidder was Roto-Rooter in the amount of \$16,825.00.
    - Spot Lining – The low bidder was State Pipe Services in the amount of \$9,550.00.
    - MH-MH Lining – The low bidder was Insight Pipe Contracting in the amount of \$48,550.00.
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## **Public Works**

See **Public Works Report**.