



## **BOROUGH OF MT. OLIVER**

*(INCORPORATED NOVEMBER 9, 1892)*

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### **Public Works Report**

*April 1, 2022 – April 30, 2022*

#### **Borough Building:**

- Routine facility maintenance (e.g. empty trash, clean/sweep, re-stock supplies).
- Renovations completed for the Council Room, Hallway, & Restroom.

#### **Trash / Debris:**

- Emptied trash cans/spot sweep 3x's per week in the Business District.
- Detailed Amanda, Arlington, Charles, Goldbach, Middle, Hays.
- Detailed vacant lots around Borough to prepare for grass cutting by contractor.
- Picked up tires, TVs, debris around Borough.

#### **Traffic / Signs:**

- Repaired children playing sign on Anthony.
- Ordered no outlet sign for Holzer.

#### **Road Maintenance:**

- Responded to (39) PA 1 Calls for the month of April.
- Patched pot holes around Borough.

#### **Park Maintenance:**

- Emptied trash cans/spot sweep 3x's per week.
- Performed grass maintenance at Ormsby Park.
- Performed grass maintenance at Transverse Park.
- Repaired swings at Transverse Park.

#### **Right of Way Maintenance:**

#### **Tree Maintenance:**

#### **Sanitary/Storm Sewer Maintenance:**

- Performed (2) Dye Tests for the month of April.
- Cleaned inlets around Borough.
- The SHACOG sewer vac & camera truck was in the Borough the week of 4/18; Assisted SHACOG in performing preventative maintenance televising and cleaning activities, per annual maintenance schedule.

#### **Vehicles & Equipment:**

- Performed routine vehicle maintenance.
- As of 4/30, all vehicles are in service.

**Snow Removal:**

- Unloaded salt and removed spinners from trucks.

**Miscellaneous:**

- Public Works Supervisor attended the weekly Staff Meeting with the Manager.
- Public Works Supervisor attended meetings with Gateway and contractors related to 2021/2022 Utility Projects; O&M
- A light pole was hit in the 400-block of Brownsville; The Department made safe and estimates were obtained for replacement.
- The Department boarded up 212 Onyx.
- The Department assisted with the spring clean-up event.
- The Department responded to service requests.

**Staffing Summary:**

- 2 Full-time
- 96 Hours PTO/vacations for the month of April
- 15 Hours OT/call-outs for the month of April