



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

150 Brownsville Road Pittsburgh, PA 15210

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www.MtOliver.com

Manager's Report

February 1, 2022 – February 28, 2022

Administration & Finance

- Routine data entry and reporting.
 - Communications with Council, Engineer, and Solicitor.
 - Reviewed and responded to emails, phone calls, and service requests.
 - Reviewed budget, payroll, and other routine financial reports.
 - Monitored collection activities related to Business Privilege, Real Estate Tax, and Refuse billing.
 - Prepared for and attended Council Regular Meeting.
 - Completed monthly updates to Borough Website and weekly maintenance of social media accounts.
 - Prepared for Annual Audit which occurred the week of 2/7; Performed follow-up tasks
 - Prepared and filed 2022 Tax Assessment Appeals.
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Board & Commissions

Civil Service Commission

- (3) Applications received for Full-Time Police Officer; The Physical Agility Test occurred on 1/18 – only (1) applicant was present. The Written Exam and the Oral Exam occurred on 1/26 & 1/28, respectively. (1) candidate is eligible to proceed in the examination process.
- A Civil Service Commission Meeting is scheduled for 3/14 to certify the eligibility list.

Planning Commission

Zoning Hearing Board

- The Zoning Hearing that was scheduled for 3/2 to hear the appeal of a fence permit that was issued to Family Dollar has been withdrawn by the applicant.
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Code Enforcement

See Code Enforcement Report.

Community & Economic Development

- Attended Board Meeting committee meetings of the Brashear Association.
- Attended the Board Meeting and committee meetings of the HEDC.
- Attended bi-weekly meetings with Director of Economic Development.
- Attended site meetings for the Property Stabilization Program.
- Processed Façade Improvement Program, Rent Abatement, and MTAP applications.
- Attended meetings with commercial and residential real estate investors.

- Prepared the Spring Edition of “The Center” Quarterly Newsletter
 - Attended a “big check” presentation from Northwest Bank for the HEDC’s NPP
 - Attended soft opening of Echt Coffeehouse at 107 Penn.
 - Attended tour with Urban Landscapes to provide seasonal plantings and hanging baskets in the business district
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Misc.

- Attended monthly meeting with the Fire Chief.
 - Attended monthly meeting with the Engineer.
 - Attended the SHACOG “Building Effective Relationships with Borough, Townships, and Volunteer Fire Companies” seminar
 - Attended the quarterly SHACOG Administrative Advisory Committee Meeting.
 - Attended meeting with ALCOSAN regarding upcoming flow isolation.
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Projects & Grants

Allegheny Together Program

- The Kick-off Meeting of the Business District Advisory Committee for the 2022 Technical Assistance is scheduled for 3/3.

Brownsville Road Traffic Signal Project

- The City of Pittsburgh received funding to replace their traffic signals at Brownsville & Arlington and at Brownsville & Bausman. The project is currently in the design phase and we have been coordinating with the City’s engineering consultant on relevant aspects.
- The design phase is completed and plans have been reviewed and signed off by the Borough; The project will be bid in Fall of 2021 with construction beginning in Spring of 2022.

CD Year 47 –ADA Ramps

- Gateway submitted a full application to complete ADA Ramp upgrades on St. Joseph, Church, and Anthony; The Borough received notification that we awarded \$20,000 towards this project. Gateway is submitted a revised scope of work and the project is expected to be bid the end of June.
- Only one bid was received which came back higher than the engineering estimate; As a result, the project was rebid; A new bid was received and approved from Avelli Corporation in the amount of \$29,600.25.

Keystone Communities Program

- Mt. Oliver Borough, in partnership with HEDC, was awarded \$50,000 from the Keystone Communities Program for a Façade Improvement Program in the 100-200 blocks of Brownsville Road. This is a 50% matching grant, where 25% will be matched the HEDC and 25% by the property owners.
- (16) applications have been received. Bidding docs are being finalized by the architect that projects are expected to be bid as a package in mid-February with award letters issued in March.

2021 Paving Program

- The 2021 Paving Program consists of resurfacing Ormsby Ave.
- The low bidder was Independent Enterprises in the amount of \$119,686.25. The project will commence as soon as PAWC finishes installing the services in the Spring of 2022.

Utility Projects

Columbia Gas - Locust, Stamm, Sherman, et al. (2021-2022)

- Work has concluded for the season with restoration expected to commence in the Spring of 2022.

Columbia Gas – Penn & St. Joseph (2022)

- Work commenced on 1/5.

Pennsylvania American Water Company (PAWC) – Jacob, Overhill, et. al.; Ormsby; Penn (2021-2022)

- PAWC originally committed to replacing their main line on Ormsby; Since then, they have identified the need to also replace lines on Jacob, Overhill, and surrounding streets.
- Temporary restoration on Ormsby & Walter is scheduled to occur the first two weeks of January; Work will resume in the Spring of 2022 which includes installing the services, as well as final the restoration.

Sanitary & Storm Sewer

- 2020 O&M Projects were bid through SHACOG and consist of:
 - CCTV – The low bidder was Robinson Pipe in the amount of \$19,645. A pre-construction meeting was held on 10/27. All work has been substantially completed and Gateway has prepared a punchlist to close out the contract.
 - Excavation Repairs (*closed out*)
 - Spot Lining (*closed out*)
 - MH-MH Lining (*closed out*)
 - 2021 O&M Projects
 - CCTV – The low bidder was State Piper Service in the amount of \$12,370.00.
 - Excavation Repairs – The low bidder was State Pipe Services in the amount of \$16,325.00.
 - Spot Lining – The low bidder was State Pipe Services in the amount of \$27,710.00.
 - MH-MH Lining – The low bidder was Jet Jack in the amount of \$8,680.00.
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Public Works

See **Public Works Report**.