



## **BOROUGH OF MT. OLIVER**

*(INCORPORATED NOVEMBER 9, 1892)*

150 Brownsville Road Pittsburgh, PA 15210

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[www.MtOliver.com](http://www.MtOliver.com)

### **Public Works Report**

*January 1, 2022 – January 31, 2022*

#### **Borough Building:**

- Routine facility maintenance (e.g. empty trash, clean/sweep, re-stock supplies).
- Removed furniture from Council Room in preparation of renovation; Renovation began on the Council Room, Hallway, & Restroom the week of 1/10.

#### **Trash / Debris:**

- Emptied trash cans/spot sweep 3x's per week in the Business District.
- Detailed Charles, Goldbach, Middle, Clock Tower Plaza.
- Picked up tires, TVs, debris around Borough.

#### **Traffic / Signs:**

- Removed digital speed sign from Ottillia; Installed on Giffin.
- Took inventory of signs & hardware; Placed order for comprehensive sign replacement program.
- Posted Temporary No Parking signs on Overhill for utility work.

#### **Road Maintenance:**

- Responded to (28) PA 1 Calls for the month of January.
- Patched pot holes around Borough.

#### **Park Maintenance:**

- Emptied trash cans/spot sweep 2x's per week.

#### **Right of Way Maintenance:**

- Cleaned leaves on Quincy & Louisa.

#### **Tree Maintenance:**

#### **Sanitary/Storm Sewer Maintenance:**

- Performed (6) Dye Tests for the month of January.
- Cleaned inlets around Borough.

#### **Vehicles & Equipment:**

- Performed routine vehicle maintenance.
- Catalytic converter was stolen from the 2015 F-250 parked in one of the Borough's overflow lots; Took to Missionary for repair.
- As of 1/31, all vehicles are in service.

**Snow Removal:**

- Salted streets and sidewalks on:
  - 1/6 (2 @ 11.5 hours)
  - 1/9 (2 @ 4 hours)
  - 1/10 (2 @ 4 hours)
  - 1/15 (2 @ 12 hours)
  - 1/17 (2 @ 7 hours)
  - 1/18 (2 @ 4 hours)
  - 1/20 (2 @ 4 hours)
  - 1/23 (2 @ 8 hours)
  - 1/24 (2 @ 6.5 hours)
  - 1/25 (2 @ 4 hours)
  - 1/28 (2 @ 4 hours)

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= 138 hours

**Miscellaneous:**

- Public Works Supervisor attended the weekly Staff Meeting with the Manager.
- Public Works Supervisor attended meetings with Gateway and contractors related to 2021/2022 Utility Projects; Attending meeting with Duquesne late regarding tree trimming around Borough.
- The Department took down wreaths and Christmas decorations along Brownsville; The tree will be scheduled to be taken down when there is a break from snow removal.
- The Department responded to service requests.
- The Department delivered meeting packets to Borough Council.

**Staffing Summary:**

- 2 Full-time
- 28 Hours PTO/vacations for the month of January
- 149 Hours OT/call-outs for the month of January
  - 138 hours snow removal
  - 11 hours Emergency PA One Calls