



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

150 Brownsville Road Pittsburgh, PA 15210

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www.MtOliver.com

Manager's Report

July 1, 2020 – July 31, 2020

Administration & Finance

- Routine data entry and reporting.
 - Communications with Council, Engineer, and Solicitor.
 - Reviewed and responded to emails, phone calls, and service requests.
 - Reviewed budget, payroll, and other routine financial reports; Prepared Q2 Detailed Budget Report.
 - Monitored collection activities related to Business Privilege, Real Estate Tax, and Refuse billing.
 - Mailed past due notices for Business Privilege and prior year refuse balances.
 - Prepared for and attended Tax Appeal Hearings.
 - Prepared for and attended Council Regular Meeting.
 - Completed monthly updates to Borough Website and weekly maintenance of social media accounts.
 - Coordinated sale of 2009 Crown Victoria and 2013 Police Interceptor.
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Board & Commissions

Civil Service Commission

- 10 Applications were received for the position of Full-Time Police Officer. The Written Exam is scheduled for 8/21.

Planning Commission

Zoning Hearing Board

Code Enforcement

See **Code Enforcement Report.**

Community & Economic Development

- Attended the Business Owners Association Meeting.
 - Attended committee meetings of the Brashear Association.
 - Attended Board Meeting and committee meetings of Economic Development South
 - Attended Board Meeting and committee meetings of the HEDC.
 - Attended meetings with commercial and residential real estate investors.
 - Attended the final weekly "Open for Business" webinar series hosted by Allegheny Together.
 - Coordinated event planning activities related to the Mt. Oliver Summer Event Series.
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Projects & Grants

Allegheny County (CARES Act) COVID Relief Fund

- Mt. Oliver is eligible for an \$80,000 grant (based on population) that is made available through the Federal CARES Act and is administered by Allegheny County.
- Attended a training webinar for the program and submitted the signed grant agreement; Once the agreement has been countersigned and a project number is assigned, the Borough can begin submitting eligible expenses for reimbursement; We anticipate submitting for the full \$80,000.

Allegheny Together Program

- Business District Planning has resumed under the Allegheny Together Program after a brief hiatus due to COVID; The Business District Advisory Council is scheduled to meet on 8/20.

Brownsville Road Streetscape Phase III (300-500 Blocks)

- Mt. Oliver was awarded a \$250,000 grant to upgrade sidewalks in the 300-500 blocks of Brownsville Road. DCED has also waived the 30% local match for this project.
- Bids were opened on 6/10; The low bidder for Contract A, Base Bid and Add Alternate 1 to A was A. Folino Construction in the amount of \$307,410.00. Contract B (Decorative Light Pole Painting) was rejected and rebid, with a bid opening scheduled for 7/15.

Brownsville Road Decorative Light Pole Painting

- This project was removed from the Brownsville Road Streetscape scope and rebid separately. Bids were opened on 7/15. The low bidder was Lisanti Painting in the amount of \$74,000.00.

CD Year 46 –ADA Ramps

- Gateway submitted the full application to complete ADA Ramp upgrades on Ormsby, Penn, and St. Joseph.
- A Notice of award was received in the amount of \$20,000.
- Gateway is preparing specs to send to SHACOG to advertise for bid.
- We received notice from SHACOG of an increase in allocation, for a new award of \$42,158.

2020 Paving Program

- The 2020 Paving Program consists of resurfacing Charles, Goldbach, Middle, and John streets, as well as the Middle Way and Walnut Street, and Borough Building parking lots.
- The low bidder for the project was A. Folino Construction in the amount of \$198,426.53.
- All work has been substantially completed with the exception of several punchlist items.

Sanitary & Storm Sewer

- 2019 O&M Projects were bid through SHACOG and consist of:
 - CCTV – The low bidder was State Pipe Services in the amount of \$30,856.
 - The CCTV work has been completed. Gateway has reviewed that data and prepared a punchlist that has been forwarded to the contractor for completion.
 - Excavation Repairs – The low bidder was State Pipe Services in the amount of \$81,675.
 - The excavation repairs have been completed and final restoration work is being scheduled.
 - Spot Lining – The low bidder was Sate Pipe Services in the amount of \$17,440.
 - All spot liners have been installed and Gateway is working to close out the contract.
 - MH-MH Lining – The low bidder was Jet Jack in the amount of \$25,175.
 - All work has been completed and this project is ready to be closed out. This project came in \$3,355.85 under budget.

- 2020 O&M Projects were bid through SHACOG and consist of:
 - CCTV – The low bidder was Robinson Pipe in the amount of \$19,645.
 - Excavation Repairs – The low bidder was Soli Construction in the amount of \$62,100.
 - Spot Lining – The low bidder was State Pipe Services in the amount of \$4,738.
 - MH-MH Lining – The low bidder was Jet Jack in the amount of \$19,570.
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Public Works

See **Public Works Report**.
