



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

150 Brownsville Road Pittsburgh, PA 15210

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www.MtOliver.com

Manager's Report

July 1, 2019 – July 31, 2019

Administration & Finance

- Routine data entry and reporting.
 - Communications with Council, Engineer, and Solicitor.
 - Reviewed and responded to emails, phone calls, and service requests.
 - Reviewed budget, payroll, and other routine financial reports.
 - Monitored collection activities related to Business Privilege, Real Estate Tax, and Refuse billing.
 - Prepared for and attended Tax Appeal Hearings.
 - Prepared for and attended Council Agenda Meeting & Regular Meeting.
 - Completed monthly updates to Borough Website and maintenance of social media accounts.
 - Revised Borough Proposal for Police 2020- Contract; Attended second negotiation meeting with Police Union and Council Committee; Performed follow-up tasks.
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Board & Commissions

Civil Service Commission

- Civil Service Exam for Full-Time Police Officer is underway.
 - Physical Agility & Written Exam is scheduled for 8/20.
 - Application deadline was 7/31; **(6) applications received.**

Planning Commission

Zoning Hearing Board

- Application submitted for a home-based business at 609 Hays.
 - Zoning Hearing for Use by Special Exception was held on 6/4.
 - Zoning Hearing Board ***approved with conditions.***
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Code Enforcement

See **Code Enforcement Report.**

Community & Economic Development

- Attended various committee meetings of the ***Hilltop Economic Development Corporation.***
- Attended Board Meeting and various committee meetings of the ***Brashear Association.***
- Attended Board Meeting and various committee meetings of ***Economic Development South***
- Attended meetings with commercial and residential investors.

- Prepared for and attended closing for 102 Brownsville Road.
 - Continued event planning activities related to “Brownsville Road Street Fair” w/ Car Cruise by Beckman Motors & attended the event – Sat. 7/20, 2-7pm
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Misc.

- Attended the Local Government Academy’s 2019 Intern Development Session as a guest speaker.
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Projects & Grants

Brownsville Road Streetscape Phase II (300-500 Blocks)

- Mt. Oliver was awarded a \$250,000 grant to upgrade sidewalks in the 300-500 blocks of Brownsville Road. Construction is anticipated for 2020.

CD Year 44 – Ormsby Park Retaining Wall

- Mt. Oliver was awarded a 20,000 to repair and replace the retaining wall at Ormsby Park.
- The bid was awarded to John Zottola Landscaping in the amount of \$88,800.00.
- All work has been completed and this project is ready to be closed out.
- Due excess County-wide CD funds, **Mt. Oliver received an additional \$23,392** towards this project.

CD Year 45 – Brownsville Road ADA Ramps

- Gateway submitted an application in the amount of \$28,743.00 to replace handicap ramps in the 300-500 blocks of Brownsville.
- We received notice that we were awarded \$20,000.00 for this project. I am working with Gateway to adjust the project scope and budget since the allocation is less than the amount requested.

Municipal Building Space Utilization & Feasibility Study

- The consultant team presented the findings from the study, along with several plan options the Borough may consider related to upgrading municipal facilities. I am working through the numbers and will have recommendation and plan closer to budget season.

Paving Program

- Brownsville Road Resurfacing (with cost-sharing from Columbia Gas & PA American Water)
 - The low bidder was A. Folino. Gateway has mailed letters to the utility companies verifying concurrence with the bid and their respective cost shares.
- Walnut Street Parking Lot Upgrades
 - The low bidder was Soli Construction with a base bid of \$99,260 for general site grading, retaining wall, and drainage, as well as Add Alternate #2 in the amount of \$7,500 for the installation of the second access point Walnut Street, for a total contract price of \$106,760.
 - Add Alternate #1 for the placement of asphalt will be re-bid or added to next year’s paving contract.

Sanitary & Storm Sewer

- 2019 O&M Projects were bid through SHACOG; Bids were opened in April and Mt. Oliver submitted letters of concurrence in May; SHACOG is working on processing approvals and paperwork for contract award. 2019 O&M Projects consist of:
 - CCTV – The low bidder was State Pipe Services in the amount of \$30,856.
 - Excavation Repairs – The low bidder was State Pipe Services in the amount of \$81,675.
 - Spot Lining – The low bidder was Sate Pipe Services in the amount of \$17,440.

- MH-MH Lining – The low bidder was Jet Jack in the amount of \$25,175.
- Smoke Testing and CCTV work was performed at Transverse Park revealing cross connection with the sanitary and storm sewer line through the ballfield along with issues with the lateral from the field house. Repairs will be planned for next year after receipt of the new Consent Order.

Zoning & SALDO Update

- There is a Public Hearing is scheduled for 7/8, with adoption anticipated on 7/15.
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Public Works

See **Public Works Report**.
