



## **BOROUGH OF MT. OLIVER**

(INCORPORATED NOVEMBER 9, 1892)

150 Brownsville Road Pittsburgh, PA 15210

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www.MtOliver.com

### **Manager's Report**

*June 1, 2019 – June 30, 2019*

#### **Administration & Finance**

- Routine data entry and reporting.
  - Communications with Council, Engineer, and Solicitor.
  - Reviewed and responded to emails, phone calls, and service requests.
  - Reviewed budget, payroll, and other routine financial reports.
  - Monitored collection activities related to Business Privilege, Real Estate Tax, and Refuse billing.
  - Prepared for and attended Tax Appeal Hearings; Delinquent Refuse Hearings.
  - Prepared for and attended Council Agenda Meeting & Regular Meeting.
  - Completed monthly updates to Borough Website and maintenance of social media accounts.
  - Revised Borough Proposal for Police 2020- Contract; Attended negotiation meeting with Police Union and Council Committee; Reviewed progress with full body of Council.
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#### **Board & Commissions**

##### Civil Service Commission

- Civil Service Exam for Full-Time Police Officer is underway.
  - Physical Agility & Written Exam is scheduled for 8/20.

##### Planning Commission

##### Zoning Hearing Board

- Application submitted for a home-based business at 609 Hays.
    - Zoning Hearing for Use by Special Exception was held on 6/4.
    - Zoning Hearing Board has received the transcript from the hearing and expected to render a decision by mid-July.
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#### **Code Enforcement**

See Code Enforcement Report.

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#### **Community & Economic Development**

- Attended meeting of the *Mt. Oliver Area Business Owner's Association*.
- Attended meeting of the *Property Stabilization Committee*.
- Attended Board meeting of the *Hilltop Economic Development Corporation*.
- Attended Board Meeting and various committee meetings of the *Brashear Association*.

- Attended Board Meeting and various committee meetings of *Economic Development South*
  - Continued event planning activities related to “Brownsville Road Street Fair” w/ Car Cruise by Beckman Motors – Sat. 7/20, 2-7pm
  - Prepared the Summer 2019 edition of the Borough Newsletter. It has been sent to the printers and is expected to be mailed out the first week of July.
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## **Projects & Grants**

### Brownsville Road Streetscape Phase II (300-500 Blocks)

- Mt. Oliver was awarded a \$250,000 grant to upgrade sidewalks in the 300-500 blocks of Brownsville Road. Construction is anticipated for 2020.

### CD Year 44 – Ormsby Park Retaining Wall

- Mt. Oliver was awarded a 20,000 to repair and replace the retaining wall at Ormsby Park.
- The bid was awarded to John Zottola Landscaping in the amount of \$88,800.00.
- All work has been completed and this project is ready to be closed out, pending the receipt of the final pay application from SHACOG.

### CD Year 45 – Brownsville Road ADA Ramps

- Gateway submitted an application in the amount of \$28,743.00 to replace handicap ramps in the 300-500 blocks of Brownsville.
- We received notice that we were awarded \$20,000.00 for this project. I am working with Gateway to adjust the project scope and budget since the allocation is less than the amount requested.

### Municipal Building Space Utilization & Feasibility Study

- The consultant team presented the findings from the study, along with several plan options the Borough may consider related to upgrading municipal facilities. I am working through the numbers and will have recommendation and plan closer to budget season.

### Paving Program

- The 2019 Paving Program includes:
  - Contract A – Brownsville Road Resurfacing (with cost-sharing from Columbia Gas & PA American Water); and
  - Contract B – Walnut Street Parking Lot Upgrades
- The low-bidder Contract A – Brownsville Road Resurfacing was A. Folino. Gateway has mailed letters to the utility companies verifying concurrence with the bid and their respective cost shares.
- Contract B – Walnut Street Parking Lot Upgrades was not awarded due to bids exceeding the budget and engineer’s estimate.
  - The bid package was revised and re-advertised. A mandatory pre-bid meeting was held and six firms were in attendance. The bid opening is scheduled for 7/8 and we hope to have a recommendation to Council for the Public Meeting on 7/15.

### Sanitary & Storm Sewer

- 2019 O&M Projects were bid through SHACOG; Bids were opened in April and Mt. Oliver submitted letters of concurrence in May; SHACOG is working on processing approvals and paperwork for contract award.

### Utility Projects

- Restoration of Hays Ave is complete.
- Arlington Ave between Amanda and Brownsville has also been resurfaced.

Zoning & SALDO Update

- There is a Public Hearing is scheduled for 7/8, with adoption anticipated on 7/15.
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**Public Works**

See **Public Works Report**.

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