



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

150 Brownsville Road Pittsburgh, PA 15210

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www.MtOliver.com

Manager's Report

May 1, 2019 – May 31, 2019

Administration & Finance

- Routine data entry and reporting.
 - Communications with Council, Engineer, and Solicitor.
 - Reviewed and responded to emails, phone calls, and service requests.
 - Reviewed budget, payroll, and other routine financial reports.
 - Monitored collection activities related to Business Privilege, Real Estate Tax, and Refuse billing.
 - Prepared for and attended Tax Appeal Hearings; Delinquent Refuse Hearings.
 - Prepared for and attended Council Agenda Meeting & Regular Meeting.
 - Completed monthly updates to Borough Website and maintenance of social media accounts.
 - Reviewed Police Proposal for 2020- Contract; Attended meeting with Police Union; Prepared Borough Proposal and distributed to Council for review.
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Board & Commissions

Civil Service Commission

- Civil Service Exam for Full-Time Police Officer is underway.
 - Physical Agility & Written Exam is scheduled for 8/20.

Planning Commission

Zoning Hearing Board

- Application submitted for a home-based business at 609 Hays.
 - Zoning Hearing for Use by Special Exception is scheduled for 6/4.
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Code Enforcement

See Code Enforcement Report.

Community & Economic Development

- Attended meeting of the *Mt. Oliver Area Business Owner's Association*.
- Attended Board Meeting and various committee meetings of the *Brashear Association*.
- Attended Board Meeting and various committee meetings of *Economic Development South*; Meet & Greet of new Executive Director.
- Event planning activities related to "Brownsville Road Street Fair" w/ Car Cruise by Beckman Motors – Sat. 7/20, 2-7pm

Projects & Grants

Brownsville Road Streetscape Phase II (300-500 Blocks)

- Mt. Oliver was awarded a \$250,000 grant to upgrade sidewalks in the 300-500 blocks of Brownsville Road. Construction is anticipated for 2020.

CD Year 44 – Ormsby Park Retaining Wall

- Mt. Oliver was awarded a 20,000 to repair and replace the retaining wall at Ormsby Park.
- The bid was awarded to John Zottola Landscaping in the amount of \$88,800.00.
- All work has been completed and this project is ready to be closed out.

CD Year 45 – Brownsville Road ADA Ramps

- Gateway submitted an application in the amount of \$28,743.00 to replace handicap ramps in the 300-500 blocks of Brownsville. We are still waiting to hear whether the grant has been awarded.

Municipal Building Space Utilization & Feasibility Study

- The consultant team is scheduled to review the draft study and present recommendations to Borough Council on 6/10.

Paving Program

- The 2019 Paving Program includes:
 - Contract A – Brownsville Road Resurfacing (with cost-sharing from Columbia Gas & PA American Water); and
 - Contract B – Walnut Street Parking Lot Upgrades
- The low-bidder Contract A – Brownsville Road Resurfacing was A. Folino. Gateway is communicating with the utility companies for concurrence with the bid.
- Contract B – Walnut Street Parking Lot Upgrades was not awarded due to bids exceeding the budget and engineer's estimate. Gateway is revising the bid package for rebidding.

Sanitary & Storm Sewer

- 2019 O&M Projects were bid through SHACOG; Bids were opened in April and Mt. Oliver submitted letters of concurrence in May; SHACOG is working on processing approvals and paperwork for contract award.

Utility Projects

- Restoration of Hays Ave is currently underway and is on schedule to be completed by mid-June.

Zoning & SALDO Update

- A Public Hearing was held on 5/20. Due to low attendance, a second Public Hearing is scheduled for 7/8, with adoption postponed to 7/15.

Public Works

See **Public Works Report**.
