

**BOROUGH OF MT. OLIVER**

**COUNCIL MEETING**  
**MINUTES – APRIL 15, 2019**  
**7:30 PM**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL-COUNCIL:**

PRESENT: Reft, Keener, Graham, McGough-President

ABSENT: Viglione, Viale-Vice President, Lowe

**OFFICIALS:**

PRESENT: Secretary, Solicitor-Emily Mueller, Mayor,  
Borough Manager, Chief Juzwick, Mrs. Wuenschel-  
Planning, Fire Chief-Fran Kestner

ABSENT: Asst. Secretary/Treasurer

**McGough** - Before the meeting this evening, Council had an Executive Session to discuss various contracts.

**APPROVAL OF MINUTES:**

**McGough** – Has everyone read last month's minutes? Any questions? I need a motion to approve last month's Agenda Meeting Minutes-March 11. Can I have a motion? **Graham** - So moved. **McGough** - Second? **Keener** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? I also need a motion to approve last month's Council Meeting Minutes-March 18. Can I have a motion? **Reft** - So moved. **McGough** - Second? **Graham** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays?

**SPECIAL PRESENTATIONS:**

**Mayor** - The Mayor gave the Oath of Office to Officer Ryan Lawrence and swore him in as Full-Time Police Officer.

**Debby Grass - Zoning and SALDO (Subdivision and Land Development Ordinance) Update** - Planning Consultant, Debby Grass gave a report on the updating of the Borough's Zoning Ordinances. Council was given a draft copy to review regulations that have been the most prioritized. There are two main uses for the updated zoning Ordinances, Conditional and Permitted. She also went over new uses such as keeping farm animals, medical marijuana, etc. Debby stated the importance of the Borough Engineer and the Borough Solicitor reviewing this information. Debby will be back to answer questions from Council at the May Agenda Meeting, May 13, 2019. By then, forty-five days, she should have heard back from Allegheny County Planning. There will be a May 20, 2019 Public Meeting to adopt this new Zoning Ordinance. A Public Notice must be available two weeks prior to the Public Meeting. **Mrs. Wuenschel** - She recapped on the time frame of this process. The adoption should be in May or June.

**PUBLIC HEARINGS:**

None.

**MAYOR'S REPORT:**

**Bernardini** – Before the report tonight, I want to assure the Public that there was no kickback nor did the Council sell out the Borough regarding the purchase of the old school building to Auberle. Action Housing is the only benefactor here. For the month of March, there were a total of 939 calls for service. There were 34 Narcotics arrests for seizure of Marijuana, Crack Cocaine, Heroin, and Drug Paraphernalia. There was one burglary on Brownsville Road-money was taken. There were no robberies. There were two DUI arrests for the month of March. Training and certifications are ongoing. The K-9 Unit was used 55 times during the month of March. There were two demonstrations. There were five arrests, one drug search, seventeen park & walks, and thirty

Targeted patrols. There were nine Warrants served by the Mt. Oliver Police. The Police responded to two Commercial Alarms and eleven Residential Alarms during the month of March. There was one abandoned vehicle posted for the month of March and ten warnings. Parking Enforcement wrote 82 Borough tags for the month of March. Mt. Oliver Police wrote 11 Borough tags in March. There were 30 State citations issued for parking violations. \$1,035.00 was collected from ticket fines in March. Three Hundred and Twenty-five dollars was paid in Magistrate ordered fines. All PFA's are on file and are currently active. All evidence and cases are being reviewed and destruction orders are being obtained for closed cases from the District Attorney's Office. All equipment is operating properly. Total miles on all vehicles for the month of March were 4,028 miles. Vehicle Maintenance and Repair totaled \$2,672.73. Firearm training and qualifications are scheduled for the month of May. All officers have completed Legal updates. First Aid/CPR/Naloxone, and Stop the Bleed training were conducted at the Fire Hall on March 28, 2019. There were 170 traffic stops during March. Mt. Oliver hired Ryan Lawrence as a Full-Time Police Officer. End of Mayor's Report.

**ENGINEER REPORT:**

**McGough** – There are no motions this month on the Engineer's report. End of Engineer's Report.

**FIRE REPORT:**

**Fire Chief-Fran Kestner** - The Fire Report for the month of March 2019 - There were 50 calls during the month of March. Thirty-four were EMS related and fifteen were Fire related. The response time for the EMS calls was four minutes and thirty-eight seconds. The response time for the Fire calls was seven minutes and thirty-nine seconds. The Gun Bash is currently scheduled for September the 7th. This Friday is our last Fish Fry. The June Lottery Calendars are out. We did joint training with the Police Department for the First Aid/CPR/Naloxone, and Stop the Bleed. We have been researching with two Baldwin Departments and one Brentwood Department to have joint and cross-training and make sure our SOPs are the same. The Fire Department is working with the Red Cross regarding Fire Detectors. If a resident in Mt. Oliver needs a smoke detector, please call the Fire Department and they will bring you the detector and install it for you. Tony Shuey is heading up that project. End of Fire Report.

**PLANNING REPORT:**

**Mrs. Wuenschel** - I have nothing further regarding Planning. End of Planning Report.

**TREASURER REPORT:**

**McGough** - We have the Budget Report tonight and we will have the Treasurer's Report at a later date. End of Treasurer Report.

**March's Treasurer Report**

General Funds – NWB	121,862.75
MOB - CD Activity Checking – NWB	28,756.27
Parking Lot Account – NWB	111.00
Sanitary Authority Checking – NWB	357,525.70
Sanitary Authority MM Savings – NWB	167,712.84
MOB Anthony Street Watershed Sanitary Sewer System – NWB	11,237.40
MOB Anthony Street Storm water Sewer System – NWB	16,134.47
MOB Anthony Street Storm Sewer Phase II – NWB	14,711.03
MOB Consent Decree Sewer Repair I- NWB	9,844.01
MOB Consent Decree Sewer Repair II- NWB	5,365.61
Special Highway MM Account – NWB	104,347.34
Road Program MM – NWB	2,361.12
MED Account (Health Coverage HRA) – NWB	6,966.93
Capital Reserve Checking – NWB	15,583.49
Mt. Oliver Ambulance Service – NWB Checking	3,417.40
Mt. Oliver Ambulance Service – NWB – Money Market	25,530.49
Mt. Oliver Boro Police K-9 – New Account	15,716.13

### **ADMINISTRATION & FINANCE:**

**Reft** – There have been no unusual purchases or amounts charged this past month. I have reviewed and signed the bills, I need a motion to have all bills approved and paid this month. Can I have a motion? **Keener** - So moved. **McGough** - Second? **Graham** - Second. **McGough** - All in favor? **Council** - Aye. **Viale** - Any nays? Motion approved. An Audit Report came out from our new Auditors and everything went well. They have come up with some suggestions as to bookkeeping. End of Administration & Finance Report.

### **CODE ENFORCEMENT/PLANNING & ZONING:**

**Graham** - The Code Enforcement Report is for the period of March 1, 2019 through March 31, 2019. There were 48 Violations and notices mailed out. Most of these were due to early trash, debris, and late rental licenses. Forty-two were Notices, there were six Citations, and no Legal Filings. There are only 60 open cases out of 881 year to date. \$1,400.00 was collected in magisterial fines. There were eleven hearings in front of Judge King. During the month of March, there were 21 Rental (44 units) Licenses issued. Twenty-three Rental Applications and Notices were mailed out for licenses expiring by April 30, 2019. There was one Occupancy Permit issued. 183 1/2 St. Joseph. There was one Building Permit issued-346 Anthony-interior renovations and electrical. Tina Reft and Sandy Seiler have completed fact checking the occupancy of all properties. There are 933 occupied rental units, which is 33% more than what we have on file. Two hundred thirty-three occupied units have been uncovered and will have rental applications sent out to them. The Property Stabilization Committee held their first meeting on March 28, 2019. Plans have been made to clean up a vacant lot at Otillia and Overhill on April 24 and April 25 at 5:30pm. If anyone is interested in joining the Nuisance Property Board, we need three residents to join. On a positive note, we got a \$250,000.00 Multimodal Grant to improve the 300-500 block of Brownsville Road. We plan on starting the work in 2020. Fresh Fridays are every third Friday at the Clock Tower. The newsletter has come out with good information for our residents. The Pancake Breakfast and Easter Event was this past Sunday and was a success. **Reft** - There will be ten public parking spots paved this summer for use across the street. End of Code Enforcement/Planning & Zoning Report.

### **PUBLIC SAFETY/RISK MANAGEMENT:**

**McGough** - Nothing more. End of Public Safety/Risk Management Report.

### **PUBLIC WORKS/HEALTH & MAINTENANCE CONTROL:**

**Michener** - The Public Works report is from the month of March. Routine facility maintenance (empty trash, clean/sweep, restock supplies) was completed by the Public Works Dept. They emptied trash and spot swept three times per week in the Business District and the parks. Public Works detailed Arlington, Charles, Goldbach, 200-500 block of Hays, John, and Middle. They picked up TVs, tires, and debris throughout the Borough. They repaired stop signs at School Way and Luther. They posted temporary no parking signs at 221 Brownsville. A list of signs throughout the Borough that need replaced or repaired is continually updated. Public Works responded to 72 PA #1 Calls during March. They patched potholes throughout Mt. Oliver. They emptied trash cans and spot swept three times per week at Transverse and Ormsby Parks. Public Works has started cutting the grass at Transverse Park. Trees were cut down on Park Road. Public Works performed three Dye Tests during the month of March. They cleaned inlets around the Borough. They performed vehicle maintenance. The 2015 F250 and the 2003 F550 went for inspections. The 2003 F550 needs work before it will pass. Public Works salted the streets and sidewalks of Mt. Oliver on two days during the month of March for a total of 14 man-hours. The Public Works Supervisor attended the weekly staff meeting with the Manager, attended the monthly Gateway Meetings, and attended a meeting with Gateway and contractors related to the O&M Projects, the 2019 Paving and Ormsby Park Wall Replacement. Coordinated repair of street lights at the 500 block of Brownsville Road. They responded to service requests and delivered packets to the Borough Council. End of Public Works/Health & Maintenance Control.

### **ECONOMIC DEVELOPMENT/COMMUNITY AFFAIRS:**

**Reft** - A meeting will be held on April 24, 2019 from 12pm-2pm. "Meet Mt. Oliver" - Real Estate Agents and Property Managers will attend a luncheon to educate them on trends in the Borough which will be beneficial to their clients. End of Economic Development/Community Affairs.

**RESOLUTIONS AND ORDINANCES:**

**McGough** – We have three Resolutions this evening. The first motion is to adopt Resolution #784-19 – Adopting Light Duty Policy. Can I have a motion? **Graham** - So moved. **McGough** - Second? **Reft** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays? The next motion is to adopt Resolution #785-19 – Amending the Police Department's Standard Operating Guidelines (SOG). Can I have a motion? **Keener** - So moved. **McGough** - Second? **Graham** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays? The final motion is to adopt Resolution #786-19 – Authorizing the Sale of 102 Brownsville Road. Can I have a motion? **Reft** - So moved. **McGough** - Second? **Graham** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays?

**UNFINISHED BUSINESS:**

**None.**

**SOLICITOR REPORT:**

**Mueller** - **Nothing.** End of Solicitor's Report.

**QUESTIONS & ANSWERS:**

**Resident** - Is there a Noise Ordinance? **Chief Juzwick** - It depends on what type of noise it is and what time of the day it is. **Resident** - When are the Fire Donation Envelopes going to be sent out? **Fire Chief Kestner** - They will be going out, but this takes time. We have had too many things going on. We will probably be delivering them door-to-door. **Mr. Heckman** - What's going on with the Verizon deal? **Hopkinson** - No updates yet. We have asked them to be in the Borough. SHACOG has a franchise agreement with Verizon. SHACOG said they will not continue with Verizon unless Mt. Oliver is part of the agreement. This takes time. **Cathi Blanchard** - When is the paving program for Ormsby and Hays going to start? **Hopkinson** - Columbia Gas will be restoring the paving for Ormsby and Hays the third week of May. They said this should be completed by June 15, 2019. **Agnes Cassidy** - Is there any program that helps take the elderly or disabled to the Voting Polls? I would be willing start a carpool to help those individuals. **McGough** - We will look into this.

**ADJOURNMENT:** **McGough** – Meeting is adjourned. (8:50pm)

**Next Council meeting – May 20, 2019.**

Respectfully submitted  
Kathy L. Connolly, Borough of Mt. Oliver Secretary