

BOROUGH OF MT. OLIVER
COUNCIL MEETING
MINUTES – JANUARY 21, 2019
7:30 PM

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL-COUNCIL:

PRESENT: Viglione, Reft, Keener, Viale-Vice President,
Graham, Lowe, McGough-President

ABSENT:

OFFICIALS:

PRESENT: Secretary, Asst. Secretary/Treasurer,
Solicitor Emily Mueller, Mayor, Borough Manager,
Chief Juzwick

ABSENT: Mrs. Wuenschel-Planning, Fire Chief Fran Kestner

Council President McGough – We held an Executive Session prior to this meeting to discuss personnel matters.

APPROVAL OF MINUTES:

McGough – Has everyone read last month's minutes? Any questions? I need a motion to approve last month's Council Minutes, December 17, 2018. Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Keener** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? Motion approved.

SPECIAL PRESENTATIONS:

None.

PUBLIC HEARINGS:

None.

MAYOR'S REPORT:

Bernardini - For the month of December, there were a total of 755 calls for service. There were 29 Narcotics arrests for seizure of Marijuana, Crack Cocaine, Heroin, and Drug Paraphernalia. There was one burglary on December 20, 2018 on Fremont Street. There were zero robberies. There was one DUI arrest for the month of December. Training and certifications are ongoing. The K-9 Unit was used 47 times during the month of December. There were five arrests, one drug search, eighteen park & walks, and twenty-three targeted patrols. There were eight warrants served by the Mt. Oliver Police. The Police responded to six Commercial Alarms and eighteen Residential Alarms during the month of December. There were twenty-one abandoned vehicles posted for the month of December and twenty-one warnings. There were 183 Abandoned Vehicles posted during 2018. Parking Enforcement wrote 72 Borough tags for the month of December. Mt. Oliver Police wrote 40 Borough tags in December. There were 60 State citations were issued for parking violations. \$1,150.00 was collected from ticket fines in December. Thirty-Five dollars was paid in Magistrate ordered fines. All PFA's are on file and are currently active. All evidence and cases are being reviewed and destruction orders are being obtained for closed cases from the District Attorney's Office. All equipment is operating properly. Total miles on all vehicles for the month of December were 3,925 miles. Vehicle Maintenance and Repair totaled \$0.00. All officers are currently certified. There were 240 traffic stops during December. I'd like to remind the public that the new Zoning Hearing will be held on February 12, 2019 at 7:00pm at the Fire House. We encourage everyone to attend. End of Mayor's Report.

ENGINEER REPORT:

McGough – There are two motions from the Engineer's report this month. The first motion is to approve Payment #1 and Final to State Pipe Services in the amount of \$20,816.68 for the work completed to date. No payment is to be made until receipt of the invoice from SHACOG. Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Viale** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? The second motion is to approve Payment #1 to Roto-Rooter Services, Inc. in the amount of \$20,744.20 for the work completed to date. No payment is to be made until receipt of the invoice from SHACOG. Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Graham** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? **Viale** - The Ormsby Park Retaining Wall Project will be approved at next month's meeting. End of Engineer's Report.

FIRE REPORT:

McGough - For the End of the Year Report 2018. The Fire Department had a total of 657 incidents in 2018. Four Hundred Eighty were EMS related calls and One Hundred Seventy-seven were Fire related calls. They accumulated around 4,800 man hours volunteering in the community and surrounding municipalities. The Fire Department will continue to do their Fish Fry, Lottery Calendars, Gun Bash, and small fundraising events. They have three new members in the SHACOG Essentials Class. The Fire Department had four members complete their FFI Pro Board Certification. They had three members complete their Fire Instructor Pro Board Certification. They had three members complete their EMR Certification and one member completed their Paramedic National Registry. **Reft** - The Fire Department has received smoke detectors through the Red Cross and those that are in need of the detectors can get one from them. **Bernardini** - Will there be another meeting with the Fire Department and what does the Borough pay for regarding the Fire Department? **Hopkinson** - The Borough is responsible for State Worker's Comp, Property Insurance, the Business Insurance, Utilities, and minor equipment. The Fire Department pays for the Supplemental Worker's Comp insurance. **McGough** - We agreed that the Borough is responsible for the fire hydrant fees within the Borough. **Viglione** - At next year's Budget Meeting, Council needs to sit down with the Fire Department to discuss the Fire Department's needs and that they are not overextending their budget. **Keener** - I want to thank the Fire Department and the Police Department, my daughter had a dryer fire on Otillia Street and the fire was put under control and did not spread. End of Fire Report.

PLANNING REPORT:

Hopkinson - I have a Planning meeting announcement, next Monday at 6:00pm we will have a final draft of the Zoning Ordinance. We have been working on this for quite a while. We hope to bring this in front of Council within the next couple of months for approval. End of Planning Report.

TREASURER REPORT:

Holzer – Everyone has a copy of the Treasurer's Report for December, the End of the Year Report. We closed out five accounts. There is alot to look at and you can see every bill we wrote. If you have any questions, just let me know. End of Treasurer Report.

General Funds – NWB	119,921.92
MOB - CD Activity Checking – NWB	24,643.27
Parking Lot Account – NWB	111.00
Sanitary Authority Checking – NWB	285,356.84
Sanitary Authority MM Savings – NWB	167,098.17
MOB Anthony Street Watershed Sanitary Sewer System – NWB	4,315.61
MOB Anthony Street Storm water Sewer System – NWB	27,309.98
MOB Anthony Street Storm Sewer Phase II – NWB	24,791.18
MOB Consent Decree Sewer Repair I- NWB	4,107.70
MOB Consent Decree Sewer Repair II- NWB	10,714.73
Special Highway MM Account – NWB	26,291.73
Road Program MM – NWB	2,227.03

Delinquent Tax MM Account – NWB	0.00 (closed account)
MED Account (Health Coverage HRA) – NWB	3,799.88
Park Facility Checking Account – NWB	0.00 (closed account)
MOB Volunteer Fire Dept. – NWB	0.00 (closed account)
MOB Refuse Account – NWB	0.00 (closed account)
MOB Property Tax – NWB	0.00 (closed account)
Capital Reserve Checking – NWB	42,452.90
Mt. Oliver Ambulance Service – NWB Checking	3,667.36
Mt. Oliver Ambulance Service – NWB – Money Market	25,521.05
Mt. Oliver Boro Police K-9 – New Account	15,696.77

ADMINISTRATION & FINANCE:

Reft – We will start with the 2019 Meeting Calendar. The Agenda Meeting is the second Monday of the month at 7:00pm. The Council Meeting is the third Monday of the month at 7:30pm. The Planning Meeting will be the fourth Monday of the month at 6:00pm. You should have received your 2019 Ambulance Registration and your 2019 Refuse bill. If you have not received them, please let us know. There have been no unusual purchases or amounts charged this past month. I have reviewed and signed the bills, I need a motion to have all bills approved and paid this month. Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Viglione** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays? If you have not sent in your Ambulance registration, please do so. In this month alone, your \$35.00 has paid for one incident that cost \$350.00. End of Administration & Finance Report.

CODE ENFORCEMENT/PLANNING & ZONING:

Graham - The Code Enforcement Report is for the period of December 1, 2018 through December 31, 2018. There were 37 Violations and notices mailed out. This was up seven from last month. This was mostly due to trash, trash storage, and debris. Out of those there were 34 Notices, 2 Citations, and 1 Legal Filing. There are only 38 open cases out of 733 year to date. There were 200.00 collected in fines. There were two hearings in front of Judge King. During the month of December, there were 41 Rental (59 units) Licenses issued. Fifteen Rental Applications and Notices were mailed out for licenses expiring by January 31, 2019. We revised a new Rental License Ordinance which was passed out for review to vote upon next month. There were eight Occupancy Permits issued. There was one Building Permit issued. 253 Ormsby and 118 Penn Avenue are scheduled for demolition in mid-January. **Reft** - If you have to obtain a dumpster or a bag on or off your property, you must obtain a permit through us. End of Code Enforcement/Planning & Zoning Report.

PUBLIC SAFETY/RISK MANAGEMENT:

Viale - The Chief has been working on Policies and Procedures when he has time. The Police Dept. is in the process of hiring a part-time officer. The Civil Service test will be administered tomorrow the 22nd for Full-Time Police Officer applicants. I need to make a motion to suspend for three days without pay, Officer #108. Can I have a motion? **Keener** - So moved. **McGough** - Second? **Lowe** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays? End of Public Safety/Risk Management Report.

PUBLIC WORKS/HEALTH & MAINTENANCE CONTROL:

Lowe - The Public Works report is from the month of December. Routine facility maintenance (empty trash, clean/sweep, restock supplies) was completed by the Public Works Dept. They performed a tune-up on the generator. They emptied trash and spot swept three times per week in the Business District and the parks. Public Works detailed Middle and Sherman Streets. They picked up TVs, tires, and debris throughout the Borough. They took two shopping carts back to Shop N Save. They reinstalled a parking meter in the 200 block of Brownsville. Public Works responded to 27 PA 1 calls for the month of December. There was continued supervisory activities related to the 2018 Utility Projects. They patched potholes throughout the Borough. Public Works emptied trash and spot swept both parks three times per week. They picked up leaves at the bottom of Margaret. Public Works performed thirteen dye tests and cleaned inlets throughout the Borough.

Public Works responded to a sanitary sewer backup at 211 Anthony, worked eight hours on a clog, had SHACOG Vac & Camera truck come to assist, and filed the required reports with Gateway. They performed routine vehicle maintenance. Four hundred tons of salt were ordered for the year and delivered. Streets and sidewalks were salted on December 6, 2018 totaling 5 hours of work. Public Works Supervisor attended the weekly staff meeting with the Manager. The Public Works Supervisor attended the quarterly SHACOG Public Works Committee Meeting in Scott Township. He also attended a meeting with Gateway and contractors related to the O&M Projects, and the Manhole Inspections. The Supervisor attended a meeting with Gateway to evaluate the parapet wall on top of the Borough Building. Gateway will get estimates for the soon to be replaced wall. There is \$10,000.00 in the 2019 Budget allotted for the roof repair. Verizon was called for Beckman Motors on low hanging cable wires. The Supervisor coordinated the replacement of three burned out street lights around the Borough. The new truck is in now. The other truck is back from being repaired. **Viale** - I have some information on a Pilot Recycling Program. There is a current problem with glass. If anyone needs to recycle glass, you can bring it to 901 Horning Road, which I believe is Michael Brothers. 7:00am to 4:00pm on Wednesday and Saturdays from 7:00am to 11:00am. **Hopkinson** - We have had a problem with Columbia Gas and the Hays Avenue Project. It is taking too long. We require now a Bond up front and the permit will only be good for 60 days. Within the sixty days, they will have to produce a monthly report. End of Public Works/Health & Maintenance Control.

ECONOMIC DEVELOPMENT/COMMUNITY AFFAIRS:

Reft - Rick and I will be attending our first HEDC Meeting next week. We also attend the Business Association Meeting every month. It is the first Tuesday of the month at 4:00pm at Don's Bar, very informal. I would like to welcome a new business, Fat Daddy's Pittsburgh Barbecue. I have eaten their food and it is good and reasonably priced. It is take out only. It is across from the Post Office. HEDC helped with the new facade. **Bernardini** - There will be a business reopening in March, the Hofbrau. It will be opening under new management and has been refurbished. They will be generating business for the Borough with Poker machines. End of Economic Development/Community Affairs.

RESOLUTIONS AND ORDINANCES:

McGough – The first motion is to adopt Resolution #778-19 – appointing Heather Mitchell to the Civil Service Commission - January 1, 2019 through January 1, 2023. Can I have a motion? **Graham** - So moved. **McGough** - Second? **Viale** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays? The next motion is to adopt Resolution #779-19 – appointing Deana Wuenschel to the Planning Commission - January 1, 2019 through January 1, 2023, appointing Justin Viale to the Planning Commission - January 1, 2019 through January 1, 2022, and appointing Donald Brown to the Planning Commission - January 1, 2019 through January 1, 2021. Can I have a motion? **Keener** - So moved. **McGough** - Second? **Lowe** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays? **Viale** - I will abstain from this vote. The next motion is to adopt Resolution #780-19 – Zoning Hearing Board Appointments. They will be Paul Doyle whose appointment will end on January 1, 2022. There will be three alternates, Sharon Stadler, Donna Smith, and Francis Heckman whose appointments will end on January 1, 2022. Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Graham** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays? The last motion is to adopt Resolution #781-19 – Establishing Street Opening Permit Procedure. Can I have a motion? **Keener** - So moved. **McGough** - Second? **Graham** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays?

UNFINISHED BUSINESS:

None.

SOLICITOR REPORT:

None. End of Solicitor's Report.

QUESTIONS & ANSWERS:

Resident - What is going on with the house at 174 Ormsby, the property runs onto St. Joseph. It has broken windows in the back. **Hopkinson** - I have taken the owner to Court for several other issues and I will check on those windows. **Resident** - The Public Works crew deserves a round of applause for their snow removal. **Cathi Blanchard** - I noticed on the main street of the Business District, many owners didn't salt or shovel their sidewalks. **Hopkinson** - I will be sending notices to those businesses that did not clean up their sidewalks. If the property owners do not shovel their sidewalks within 24 hours, citations are likely to be sent out. **Blanchard** - Ricky does a great job.

ADJOURNMENT: **McGough** – This meeting is adjourned.

Next Council meeting – February 18, 2019.

Respectfully submitted
Kathy L. Connolly, Borough of Mt. Oliver Secretary

