



## **BOROUGH OF MT. OLIVER**

*(INCORPORATED NOVEMBER 9, 1892)*

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[www.MtOliver.com](http://www.MtOliver.com)

### **Public Works Report**

*December 1, 2018 – December 31, 2018*

#### **Borough Building:**

- Routine facility maintenance (e.g. empty trash, clean/sweep, re-stock supplies).
- Performed a tune-up on the generator.

#### **Trash / Debris:**

- Emptied trash cans/spot sweep 3x's per week in the Business District.
- Detailed Middle, Sherman.
- Picked up TVs, tires, and debris around Borough.
- Took (2) shopping carts back to Shop N' Save.

#### **Traffic / Signs:**

- Re-installed parking meter in 200-block of Brownsville.

#### **Road Maintenance:**

- Responded to (27) PA 1 Calls for the month of December.
- Continued supervisory activities related to 2018 Utility Projects.
- Patched pot holes around Borough.

#### **Park Maintenance:**

##### ***Ormsby Park –***

- Emptied trash cans/spot sweep 3x's per week.

##### ***Transverse Park –***

- Emptied trash cans/spot sweep 3x's per week.

#### **Tree / Right of Way Maintenance:**

- Cleaned leaves at the bottom of Margaret.

#### **Grass Maintenance:**

#### **Sanitary/Storm Sewer Maintenance:**

- Performed (13) Dye Tests for the month of December.
- Cleaned inlets around Borough.
- Responded to a sanitary sewer back-up at 211 Anthony; Worked 8-hours on clog and had SHACOG Vac & Camera truck come to assist; Filed required reports w/ Gateway.

#### **Vehicles & Equipment:**

- Performed routine vehicle maintenance.

**Winter Maintenance:**

- All 400 tons of salt that was ordered for this year has been delivered.
- Salted streets and sidewalks on:
  - 12/6 (1 @ 5 hours)

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= 5 hours

**Miscellaneous:**

- Public Works Supervisor attended the weekly Staff Meeting with the Manager.
- Public Works Supervisor attended the quarterly SHACOG Public Works Committee Meeting in Scott Township.
- Public Works Supervisor attended meetings with Gateway and contractors related to O&M Projects, Manhole Inspections.
- Public Works Supervisor attended a meeting with Gateway to evaluate the parapet wall on top of the Borough Building. It is going to need to be replaced as soon as possible. Gateway is working to get estimates for the replacement. There is approx. \$10,000 allocated for roof repairs in the 2019 Budget.
- Called Verizon for Beckman Motors to report low hanging wires.
- Coordinated replacement of (3) burned out street lights around Borough.
- Delivered meeting packets to Zoning Hearing Board; Borough Council.