



BOROUGH OF MT. OLIVER

(INCORPORATED NOVEMBER 9, 1892)

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Public Works Report

November 1, 2018 – November 30, 2018

Borough Building:

- Routine facility maintenance (e.g. empty trash, clean/sweep, re-stock supplies).

Trash / Debris:

- Emptied trash cans/spot sweep 3x's per week in the Business District.
- Detailed Amanda, Middle, Charles, Goldbach, Penn, Ormsby, & Walter.
- Picked up TVs, tires, and debris around Borough.

Traffic / Signs:

- Removed "No Parking" sign in the 100-block of Locust.

Road Maintenance:

- Responded to (54) PA 1 Calls for the month of November.
- Continued supervisory activities related to 2018 Utility Projects.
- Patched pot holes around Borough.

Park Maintenance:

Ormsby Park –

- Emptied trash cans/spot sweep 3x's per week.

Transverse Park –

- Emptied trash cans/spot sweep 3x's per week.

Tree / Right of Way Maintenance:

- Cleaned leaves on Margaret, Rustic, Transverse, Clock Tower, back side of Walnut.

Grass Maintenance:

Sanitary/Storm Sewer Maintenance:

- Performed (7) Dye Tests for the month of November.
- Cleaned inlets around Borough.

Vehicles & Equipment:

- Performed routine vehicle maintenance.
- Winterized all tools and equipment.

Winter Maintenance:

- Salted streets and sidewalks on:
 - 11/15 (2 @ 4 hours)
 - 11/16 (2 @ 4 hours)
 - 11/27 (1 @ 1 hour)
 - 11/28 (1 @ 8 hours)

= 25 hours

Miscellaneous:

- Public Works Supervisor attended the weekly Staff Meeting with the Manager.
- Public Works Supervisor attended the monthly Staff Meeting with Gateway.
- Public Works Supervisor attended meetings with Gateway and contractors related to O&M Projects.
- Public Works Supervisor attended a deposition downtown for a trip and fall claim on Sherman.
- The Department put up the Christmas Tree and hung wreaths along Brownsville.
- Coordinated replacement of (7) burned out street lights around Borough.