

**BOROUGH OF MT. OLIVER**

**COUNCIL MEETING**  
**MINUTES – MAY 21, 2018**  
**7:30 PM**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL-COUNCIL:** PRESENT: Viglione, Reft, Beltz, Lowe, McGough-President

ABSENT: Keener, Viale-Vice President

**OFFICIALS:** PRESENT: Secretary, Asst. Secretary/Treasurer,  
Solicitor Emily Mueller, Borough Manager, Mayor  
Bernardini, Chief Juzwick, Code Enforcer

ABSENT: Mrs. Wuenschel-Planning, Fire Chief-Fran Kestner

**APPROVAL OF MINUTES:**

**McGough** – Has everyone read last month's minutes? Any questions? I need a motion to approve last month's Council Minutes, April 16, 2018. Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Viglione** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? Motion approved.

**SPECIAL PRESENTATIONS:**

None.

**PUBLIC HEARINGS:**

None.

**MAYOR'S REPORT:**

There were a total of 714 calls for service for the month of April. There were 33 Narcotics arrests for seizure of Marijuana, Crack Cocaine, Heroin, and Drug Paraphernalia. There was six burglaries: Hays, Fredrick, Walter, Arlington, Otilia, and Brownsville. There were two DUI arrests for the month of April. The K-9 Unit was used 27 times during the month of April. There were seven arrest warrants served by the Mt. Oliver Police. There was one apprehension, one building search, six drug searches, one park & walk, six targeted patrols, one traffic stop, one track, and five warrants served. The Police responded to three Commercial Alarms and eleven Residential Alarms during the month of April. There were fifty abandoned vehicles posted for the month of April. Parking Enforcement wrote 118 Borough tags during the month of April. The Police Dept. wrote 73 tags. There were 71 State citations issued for parking violations. \$3,790 was collected in fines for tickets. \$550.00 was paid in Magistrate fines. There were zero Nuisance Properties under investigation, but there will be. All Protection from Abuse orders are on file and currently active. All evidence and cases are being reviewed and destruction orders are being obtained for closed cases from the District Attorney's Office. There was a total of 4,167 miles on the Police vehicles during the month of April. A total of \$120.84 was used on Vehicle Maintenance and Repair. All Firearms qualifications and training were completed this month and all officers passed their certifications. Supervisors and OIC's will be attending Basic Crisis Negotiation Training during the months of April and May. Tac Officer and the Chief will be attending required J-net Training. An Officer will attend a Less Lethal Training during the month of June. End of Mayor's Report.

**ENGINEER REPORT:**

**McGough** – We have four motions from Gateway. The first motion is to recommend SHACOG award the Joint Municipal O&M CCTV Inspection & Cleaning - Year 8 to State Pipe Services, Inc. in the amount of \$182,724.00 with a Borough share of \$28,120.80. Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Reft** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? Motion approved. The second motion is to recommend SHACOG award the Joint Municipal Point Repairs - Year 7 contract to Roto Rooter Services Company in

the amount of \$364,172.00 with a Borough share of \$41,042.50. Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Viglione** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? Motion approved. The third motion is to recommend SHACOG award the Joint Municipal O&M Lining - Contract A - Spot Lining - Year 12 contract to Robinson Pipe Cleaning Company in the amount of \$46,390.00 with a Borough share of \$19,800.00. Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Viglione** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? Motion approved. The last motion is to recommend SHACOG award the Joint Municipal O&M Lining - Contract B - MH-MH Lining - Year 12 contract to Insight Pipe Contracting, LLC in the amount of \$517,305.00 with a Borough share of \$9,136.25. Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Reft** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? Motion approved. End of Engineer's Report.

**FIRE REPORT:**

**McGough** - The report provided reads there were 64 calls during the month of January. There were 46 calls during the month of February. There were 58 calls during the month of March and 54 calls during the month of April. End of Fire Report.

**PLANNING REPORT:**

**None.** End of Planning Report.

**TREASURER REPORT:**

**Holzer** – Everyone should have a copy of the April report. If you have any questions, just let me know. The property taxes collected so far this year is \$589,665.17 which is 67%. The face value (the month of June) is \$872,012.94. End of Treasurer Report.

General Funds – NWB	57,782.96
MOB - CD Activity Checking – NWB	29,123.02
Parking Lot Account – NWB	111.00
Sanitary Authority Checking – NWB	169,221.75
Sanitary Authority MM Savings – NWB	165,520.56
MOB Anthony Street Watershed Sanitary Sewer System – NWB	12,524.17
MOB Anthony Street Storm water Sewer System – NWB	17,111.34
MOB Anthony Street Storm Sewer Phase II – NWB	11,671.58
MOB Consent Decree Sewer Repair I- NWB	5,477.54
MOB Consent Decree Sewer Repair II- NWB	4,979.05
Special Highway MM Account – NWB	84,108.31
Road Program MM – NWB	65,477.82
Delinquent Tax MM Account – NWB	53,988.52
MED Account (Health Coverage HRA) – NWB	2,160.55
Park Facility Checking Account – NWB	244.80
MOB Volunteer Fire Dept. – NWB	997.89
MOB Refuse Account – NWB	---
MOB Property Tax – NWB	350,992.12
Capital Reserve Checking – NWB	45,626.66
Mt. Oliver Ambulance Service – NWB Checking	1,933.29
Mt. Oliver Ambulance Service – NWB – Money Market	34,990.97
Mt. Oliver Boro Police K-9 – New Account	5,419.82

**ADMINISTRATION & FINANCE:**

**Reft** – The month of April we deposited \$205,188.75. Out of that amount, we paid \$107,293.52 in bills. The total of Payroll was \$63,875.66. At the end of April, we were in the good at \$57,782.96. The only unusual amount this time was the annual inspection of our Public Works truck in the amount of \$2,633.00. **Michener** - This is an old plow truck and I try not to use it during the summer. **Reft** - Other than that, nothing out of the ordinary was submitted for

payment. The bills have been reviewed and signed, we need a motion to have all bills approved and paid this month. **McGough** - Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Beltz** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays? **Hopkinson** - I have been looking into in-house billing for trash. Keystone would continue for the next six months and then we would take over regarding the delinquent payments. I think we would have a better handle on controlling delinquent refuse accounts. Tina and I have been working with property owners to get this delinquent situation under control. Our contract with Keystone expires in November and we need to give them at least 90 days notice. I would like a decision from Council by the June meeting as to the use of in-house billing and renegotiating the contract with Keystone. End of Administration & Finance Report.

#### **CODE ENFORCEMENT/PLANNING & ZONING:**

**Beltz** - I have the Report from Code Enforcement Officer, Tom McAllister for the period of April 1, 2018 through April 30, 2018. There were 99 Violations which included: early trash, pet waste, accumulation of debris, and failure to renew Rental License. There were 25 Notices sent out, 72 Citations issued, and two Legals heard. There were \$1,750.00 collected in fines. \$1,300.00 was collected for early trash and \$450.00 was collected for a overflowing dumpster fine (133 Stamm). There were six cases heard in front of Magistrate King. One has been continued 141-143 Brownsville (dangerous structure). One case was dismissed. Four other cases, fines were issued. During the month of April, there were 33 Rental Applications and Notices mailed out. \$29,838.00 has been collected year to date in municipal claims from denials. There were two Occupancy Permits issued. The Property Stabilization Committee cleaned up at 167 Penn Avenue filling up a 15 yard dumpster with debris and trash. I am going to try to attend the next meeting. Code Enforcement is trying to be Pro-active this year. Early trash or trash left out after the trash removal is being addressed. I want to remind everyone that Tuesday morning is the new trash day. You may put your trash out after 6:00pm Monday evening. If you are not cutting your grass, there is a very good chance you will be issued a citation. **McAllister** - Last week I issued 122 citations due to high grass. **Beltz** - If you are a property owner, it is your responsibility to cut your grass. **Reft** - We can't go onto everyone's yards and we can't see in backyards. If you see in your neighbor's back yard debris, tall grass, etc., please call the Borough Office and let us know. **McAllister** - I would like to commend the residents of Mt. Oliver who are calling me and letting me know about citable back yards. They are getting engaged with the community and what code enforcement is doing. **Bernardini** - I have been in contact with the Allegheny Health Dept. regarding 133 Stamm. If anyone needs to speak to the Health Dept. you should contact Jessica Tain at 412-350-4046. She gets things done. **McGough** - I just want to thank a neighbor (I think his name is Mike) for cutting the Ormsby lots that were destroyed by fire. End of Code Enforcement/Planning & Zoning Report.

#### **PUBLIC SAFETY/RISK MANAGEMENT:**

**Chief Juzwick** - The Police Department has a Facebook page which highlights what goes on with the Police in Mt. Oliver. One of the items is a current rash in vehicle break-ins. Please make sure you lock your car and remove any valuables. **McGough** - We need a motion to adopt the updated Vehicle Pursuit Policy. Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Viglione** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays? End of Public Safety/Risk Management Report.

#### **PUBLIC WORKS/HEALTH & MAINTENANCE CONTROL:**

**Hopkinson** - I want to report that Public Works during this past month have started a new Street Detail. There are at least a dozen of streets that have a high number of trash. We hired our first summer helper. We maintained about 45-50 vacant properties. The list keeps getting smaller. They have patched potholes all around the Borough. There were thirty PA #1 calls in April to which Public Works responded. There were nine dye tests done during the month of April. They are keeping up with the parks, cutting the grass at least once a week. They pick up trash in the Business District three times a week. **Reft** - Public Works picks up TVs, tires, etc. that Republic Services won't pick up. The Public Works Dept. charges \$25.00 per TV to pick it up. I would like this in The Reporter. They are keeping up with planting throughout the Borough. **Paul Doyle** - There have been some new businesses popping up in Mt. Oliver. We still are doing nothing with the empty lot. Why don't we have the new businesses lease a parking spot on the lot? **Reft** - We spoke to businesses about leasing the lot and put an ad in the paper, no one seems interested in it. End of Public Works/Health & Maintenance Control.

**ECONOMIC DEVELOPMENT/COMMUNITY AFFAIRS:**

**Reft** - We are having a HEDC meeting tomorrow night from 5:00 to 7:00pm. **Hopkinson** - We are having a Community Day in Transverse Park on Saturday, June 23, 2018 from 12:00pm to 4:00pm. There will be a DJ, food, games and Beckman Motors will be sponsoring a Car Cruise. **Reft** - The former Kullman's Bakery is now the sight for The Bakery Society of Pittsburgh's Bakery Incubator which will have a grand opening in June. Events will be held here. End of Economic Development/Community Affairs.

**SOLICITOR REPORT:**

**Emily Mueller** - We did put together two resolutions regarding selling vehicles. End of Solicitor's Report.

**RESOLUTIONS AND ORDINANCES:**

**McGough** - The first motion we have is to adopt Ordinance #968, Amending the Property Maintenance Code. Can I have a motion? **Reft** - So moved. **McGough** - Second? **Lowe** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays? The second motion is to adopt Resolution #751-18, Authorizing the Sale of the 2009 Crown Victoria. Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Reft** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays? The third motion is to adopt Resolution #752-18, Authorizing the Sale of the 1995 Chevy Model #3500. Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Viglione** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays? We have one more that came in late for this Agenda. This motion is to adopt Resolution #753-18 which will be the sale of property under \$1,000.00 will be handled by the Borough Manager. Can I have a motion? **Viglione** - So moved. **McGough** - Second? **Lowe** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays?

**UNFINISHED BUSINESS:**

**Bernardini** - Last month I brought up about the Nuisance Property Ordinance. I would like a firm date and who will sit on the preparation of it. **McGough** - The Committee working on this will be Justin, David B., and Nick. **Viglione** - We expect to have a draft by mid-June.

**QUESTIONS & ANSWERS:**

**Resident** - I would like to know how you fine vacant properties that are not up to code. **Hopkinson** - If we can not find the owner, we will put the property up for Sheriff Sale. **Resident** - Busses and trucks go up St. Joseph and Hays Avenue and I believe that there is no room for Emergency Vehicles. Could we reroute the busses and trucks? **Chief Juzwick** - Port Authority will not change their route. **Michener** - We will be installing parking meters on Hays Avenue. We will be getting rid of the yellow lines and replace them with parking meters. **Cathi Blanchard** - I was wondering if the Code Enforcer has seen the hedges growing onto the street on Walter Avenue. **McAllister** - I've seen this (Schuerle properties). It has been addressed.

**ADJOURNMENT:** **McGough** – This meeting is adjourned until next month.

**Next Council meeting – June 18, 2018.**

Respectfully submitted  
Kathy L. Connolly, Borough of Mt. Oliver Secretary