



**ENGINEER REPORT:**

**McGough** – As for the Engineer's Report, we have no motions under Gateway Report. There is progress on the ongoing projects in the Borough. **Manager Hopkinson** - We have ongoing paving work on School Way, St. Joseph, Penn, and Hays during the first quarter. The second quarter will be Stamm, Locust, Moye, and Sherman. Potholes are taken care of year long. End of Engineer's Report.

**FIRE REPORT:**

**Fire Chief Kestner** - I have an end-of-the-year report. The Fire Department had a total of 757 incidents this year. Out of the 757, 573 were EMS calls. 184 were fire related. We have about 10,000 man hours volunteering. As for Fund Raising, we no longer have Bingo. We do have our Lottery calendars and our Fish Fry is coming up in February. We have two new members who will be starting the SHACOG Essentials Class. Six members are going for their EMR Certification. Four members completed their FFI Pro Board Certification. Five members completed their Fire Instruction Pro Board Certification. Three members completed their EMT Certification. We currently have 25 active firefighters. Our Fire Dept. was one of twenty-four companies that donated outdated equipment to a Goodwill Mission in Dominican Republic. We retired our 1986 and 2004 Vans to make room for a 2017 Pickup that will be used as our new QRS vehicle. We have scheduled our Craft & Vendor Show for April 15, 2018 from 12:00pm - 5:00pm. Most of our advertising is done through Facebook. **Keener** - Thanked the Fire Department for the use of the Fire Hall during "Up on the Hilltop." There will be another Lottery card in the summer. **Mayor** - I will give you information regarding the Army/Navy Depots where the Fire Dept. can purchase excess military and government equipment. **Chief Juzwick** - We will be doing a Joint Gun Bash Fundraiser between the Police and Fire Departments. This will be held on September 8, 2018 at the Sokol Club in the South Side. There will be more updates to follow. **Code Enforcer McAllister** - I have been in contact with the Red Cross to see if we can get free Fire Detectors for the property owners of Mt. Oliver. **Chief Juzwick** - I have dealt with Columbia Gas and in the past, they have provided Mt. Oliver Carbon Monoxide Detectors. I will reach out to them again. End of Fire Report.

**PLANNING REPORT:**

None. End of Planning Report.

**TREASURER REPORT:**

**Holzer** – Everyone should have a copy of the December report. If you have any questions, just let me know. To date, we have collected in Property Tax on the 18th, \$721,852.99 out of \$878,074.00. This comes to 82% collected till the end of the year. End of Treasurer Report.

General Funds – NWB	24,465.72
MOB - CD Activity Checking – NWB	9,510.77
Parking Lot Account – NWB	111.00
Sanitary Authority Checking – NWB	72,834.44
Sanitary Authority MM Savings – NWB	55,424.41
MOB Anthony Street Watershed Sanitary Sewer System – NWB	6,628.45
MOB Anthony Street Storm water Sewer System – NWB	17,012.02
MOB Anthony Street Storm Sewer Phase II – NWB	25,111.78
MOB Consent Decree Sewer Repair I- NWB	11,162.46
MOB Consent Decree Sewer Repair II- NWB	12,111.21
Special Highway MM Account – NWB	36,430.77
Road Program MM – NWB	70,034.14
Delinquent Tax MM Account – NWB	40,411.57
MED Account (Health Coverage HRA) – NWB	3,061.29
Park Facility Checking Account – NWB	244.80
MOB Volunteer Fire Dept. – NWB	997.89
MOB Refuse Account – NWB	208.36
MOB Property Tax – NWB	23,723.90
Capital Reserve Checking – NWB	12,116.96
Mt. Oliver Ambulance Service – NWB Checking	3,133.29
Mt. Oliver Ambulance Service – NWB – Money Market	34,973.72
Mt. Oliver Boro Police K-9 – New Account	5,361.86

### ADMINISTRATION & FINANCE:

**Reft** – The bills have been reviewed and signed, we need a motion to have all bills approved and paid this month. **McGough** - Can I have a motion? **Lowe** - So moved. **McGough** - Second? **Viglione** - Second. **McGough** - All in favor? **Council** - Aye. **McGough** - Any nays? **Reft** - I plan on helping Tina, the Tax Collector, in the beginning of February, to prepare and send the Real Estate Tax bills out. End of Administration & Finance Report.

### CODE ENFORCEMENT/PLANNING & ZONING:

**Lowe** - I have a Status Report from Code Enforcement Officer, Tom McAllister for the period of December 11, 2017 through January 5, 2018. There were 13 Violations which included: condemnation, early trash, overflowing dumpsters, and parking lot debris. Trash is the number one complaint. Code enforcement issued \$675.00 fines for early trash and overflowing dumpsters. The Borough has collected \$325.00 in fines to date. Under legal actions, there were four cases heard in front of Judge King's office, one case was dismissed, two cases were continued, and one case was abated prior to the hearing. Eighteen rental licenses were mailed out in January for renewal. Nine were denied due to unpaid taxes, refuse, and/or sewage. There has been \$5,481.11 to date collected in municipal claims from denials. Two properties were fined \$600.00 each for failure to renew their rental license. The Code Enforcer is working to obtain demolition orders for two properties. **McAllister** - He brought up that at 125 Quincy Avenue, the property owner tried to make a single family unit into a multi-unit. This was stopped at Judge King's office (prohibitive occupancy). Per court order, the owner had to tear down the wall. End of Code Enforcement/Planning & Zoning Report.

### PUBLIC SAFETY/RISK MANAGEMENT:

**Viglione** - Chief, is there an issue with the charges at Darryl's? **Chief Juzwick** - We try to keep maintenance of the vehicles within the Borough. Darryl charged us for \$356.00 for brake pads and an oil change. This was an overcharge. I go over every bill before I give them to Kathy. I no longer will take the Police vehicles to Darryl's. **Viglione** - I am concerned about a dog that is left out all day without water. **Chief Juzwick** - We have begun to cite property owners who leave their pets outside for an extended time. **McGough** - I will be attending the SHACOG meeting and I will again bring up the Mutual Aid Agreement and report back to you. **Chief Juzwick** - We do not have a signed agreement for either the Borough or the Police Dept. SHACOG is dropping the ball. End of Public Safety/Risk Management Report.

### PUBLIC WORKS/HEALTH & MAINTENANCE CONTROL:

**Viale** - I have the report highlights from Public Works Supervisor, John Michener for the month of December. Public Works responded to twenty PA #1 calls. They removed rocks on Otto. They removed limbs on Strassburger. They painted yellow lines on Margaret, Carl, Mary, and William. They patched potholes on Giffin, Ormsby, and St. Joseph. They worked with the SHACOG Sewer Truck to locate buried manholes throughout the Borough. They got called out six times during the month of December to salt streets and sidewalks. This is a reminder, do not shovel snow into the street. The Fire Dept. has asked to keep the fire hydrants clear of snow and ice. Public Works reported street lights out around the Borough to Duquesne Light. They boarded up 404 Hays Avenue. We will revisit the need for the Two-Way Radios for Public Works. **McGough** - It was brought to my attention that some of the Borough properties were not shoveled during the last snow storm. The sidewalks on Church Avenue going down to Ormsby Park were not shoveled. **Borough Manager** - I will make sure they take care of that. **Mayor** - I noticed that Jim Sheehan was taking down the Christmas Tree by himself. The Supervisor should have been there with him. This is a safety issue. End of Public Works/Health & Maintenance Control.

### ECONOMIC DEVELOPMENT/COMMUNITY AFFAIRS:

**Reft** - The first HEDC meeting is tomorrow at 5:00pm at the Petshop. End of Economic Development/Community Affairs.

### SOLICITOR REPORT:

**Kate Diersen** - The necessary paperwork has been completed between the HEDC and the Borough and a Resolution has been drawn up. **McGough** - We need a motion to adopt the MOU between the Borough and the HEDC, detailing terms regarding the transfer and subsequent sale of 304 Hays Avenue and 105 Penn Avenue. May I have a motion? **Lowe** - So moved. **McGough** - Second? **Viale** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? End of Solicitor's Report.

**RESOLUTIONS AND ORDINANCES:**

**McGough** - We have several Resolutions to adopt tonight. Resolution #744-18 - Appointing Justin Viale and Amber McGough to the SHACOG Franchising Authority Board. May I have a motion? **Keener** - So moved. **McGough** - Second? **Reft** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? Resolution #745-18 - Adopting the (3RWW) Three Rivers Wet Weather Source Reduction Study. May I have a motion? **Reft** - So moved. **McGough** - Second? **Viale** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? Resolution #746-18 - The Sale of 105 Penn Avenue. May I have a motion? **Keener** - So moved. **McGough** - Second? **Lowe** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? Resolution #747-18 - The sale of 304 Hays Avenue. May I have a motion? **Lowe** - So moved. **McGough** - Second? **Viale** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays?

**UNFINISHED BUSINESS:**

**McGough** - The appointment of President Pro-Tem, Nicholas Viglione. May I have a motion? **Lowe** - So moved. **McGough** - Second? **Viale** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? The appointment of Advertising Agency, Pittsburgh Post Gazette and The South Pittsburgh Reporter. May I have a motion? **Viale** - So moved. **McGough** - Second? **Lowe** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays? The appointment of depository, Northwest Savings Bank. May I have a motion? **Viale** - So moved. **McGough** - Second? **Reft** - Second. **McGough** - All those in favor? **Council** - Aye. **McGough** - Any nays?

**QUESTIONS & ANSWERS:**

None.

**ADJOURNMENT:** **McGough** – Meeting is adjourned.

**Next Council meeting – February 19, 2018.**

Respectfully submitted  
Kathy L. Connolly, Borough of Mt. Oliver Secretary